

H.A.W.S., Inc.

Monthly Business Meeting

9-8-24

9:30am AZ time



Meeting opens at 9:38am AZ time with Serenity Prayer

I. Attendance:

1. Adam D. (Chair; Phoenix, AZ)
2. Ole C. (Co-chair; Phoenix, AZ)
3. Sara R. (Webmaster Chairperson; Columbus, OH)
4. Pat B. (Secretary; Rochester, NY)
5. Lindy H. (Hospitals + Institutions; Menominee, MI)
6. Alex L. (Non-Heroin Addict Advisor); Rochester, NY)
7. Aaron M. (At-Large Member; Gilbert, AZ)
8. Wayne B. (Treasurer; Warren, OH) 1/2
9. Yonah G. (CLM Chair; Atlanta, GA)??
10. Anna A. (Outreach Chairperson; Lafayette, CO)
11. Stevie S. (Trustee (Southwest); Austin, TX)
12. Logan C. (Mainline Chairperson; Birmingham, AL)

II. Tradition of the Month

-Read by Pat B, Tradition 9

III. Minutes (August 2024)

-Minutes approved

IV. Reports

A. Treasurer

-Paypal - \$300.00

-Chase Main - \$17187.90

-Convention - \$18,052.15

-Savings - \$17,500.97

-I filed the Tax Form 990 with the CPA. Taxes and the CPA's payment of \$1,235.30 for services rendered are paid and filed. There should be 1 more payment to the CPA after the taxes are filed. Received \$3,000.00 from the convention account for seed money. It would establish only having to pay \$2,500.00 to pay back all of the seed money. This would leave the Convention account with \$15,552.15 left in the account for a total of revenue generated by the conference and convention.

-20% of \$15,552.15 is \$3,110.43 and this needs to be returned to the New York area that hosted the HAWS Conference/Convention. This will leave \$12,441.72 in the World Convention Account for the HAWS Board to determine the distribution of the funds.

-The last part of the treasury report is that I have to step down from the treasurer position. I want to thank everyone for letting me serve with you all during these last 3 amazing years. I felt honored to fulfill the obligations and responsibilities of the position. I have learned a lot and have many joyous memories of serving with everyone. This decision has not been made lightly but due to the responsibilities of life, work, education, family, and the balancing of my recovery. It is with a heavy heart that I step down at this time.

-Discussion about slight differences between Justin's report from convention finances and Waynes treasury overview.

-Report approved.

-Discussion about \$1,500 worth of unsold merchandise and how to share this value with NY committee. Will move discussion to new business.

B. Webmaster

Given by Sara:

-All meetings and emails are being checked/updated in a timely manner.

-Mainline has been updated.

-Closed out conference and convention registration.

-Helped separate meetings into Regions and sent them out to the regional trustees to use in assisting Outreach committee efforts.

-Received a few names of people interested in joining the Webmaster committee at the Convention. Will be reaching out to them to help with the committee.

-Discussion from Adam about delineation between conference and convention websites for merchants, such as second website for conventions under our GoDaddy account.

Chips + Literature

Given by Pat for Yonah:

-Keytags and Literature

Been in contact with Bobby and everything is going well. All orders have been getting sent out. The order on new keytags is delayed, by the manufacturer. We are low on newcomer tags. But hopefully will only be delayed a week or two. Also, our shipping cost has gone up and we are definitely losing money on the shipping of every order. Booby and I are going through that this week to figure out how much we need to increase the shipping costs to.

I have an idea to get some volunteers in AZ, to meet up with Bobby and get a complete inventory so that I can get it into a spreadsheet and keep a rolling inventory. I am also looking into software solutions for inventory management that will integrate with the orders from the website.

-Merch: Nothing to report

-Startup Kits: Caught up on all startup kit requests. Have been forwarding the information to Outreach and

Webmaster.

C. Mainline

Given by Pat for Logan:

- Mainline was published this morning. Content is needed as always.

D. Structure + Bylaws

-Given by Pat B:

-no report

E. World Convention (2024)

-Given by Pat B:

-No new news yet, will come back next month with committees stance on leftover merch assets.

F. H.A.W.S. Conference Liaison

Given by Adam for Ben:

-No major updates, will have motion for new business.

G. Personnel Committee

-Given by Ole:

-Pat talks about new candidates being interviewed soon...HAWS may be full for first time in years, personnel moves for Chair and Finance committee coming.

H. Public Information

-Vacant

I. Outreach

-Given by Anna A:

-Plans for outreaching to existing groups to make sure contact info is solid, discussed plan and timeframe for ballots based on conference business.

-Discussion about whether Board has authority to make minor changes to ballot.

J. Intellectual Property

-Given by Adam:

-Next month there will be cost for re-filing the HA logo.

-Discussion about making sure release form is being used by sub committees.

K. Hospitals + Institutions

-Given by Lindy H:

-Going to begin meeting with a member named Devon

-Wants to do zoom presentations for how to do H&I work

V. **Non-Heroin Addict Advisor**

-Advisor Committee:

No report in April, book writing is primary focus, will circle back in few months. May- Alex has someone interested and will work to bring them on, aiming for September. No report in June, July or August. Aaron agrees to help support this project with Alex. September, hoping to move more on this next year, excited that new Advisor may be joining board to help with this, Aaron has been in discussions too.

-Book writing Task Force:

Rocking and rolling, a few more stories have come in since convention. Should have first draft of opening this month.

A. **Trustees (by region)**

-**Pacific**

Erik S: No present.

-**Southwest**

Stevie S: Looking into planning retreat or campout, distance is very far in region

-**Central**

Eric E: Next regional meeting is 10/20

-**Northeast**

Justin W: add report, Adam says make sure we let Board know when people can be removed from account.

-**Southeast**

John C: not present.

VI. **Old Business**

- A. Aaron, motioned to create \$23 step and traditions banners 2'x5', with \$750 budget. There will be 20 items total (ten of each) in first shipment. Price will be determined by CLM committee. Motion passes. May- still in process, June, still in holding. July- Eric plans to bring sample banners to convention in NY. Discussion follows about holding off on printing due to possible future changes. Adam suggests reaching out to the conference S&B committee for correct current verbiage. No update in August. September- Aaron plans to have 2024 added to these banners and get some made.

VII. **New Business**

- A. Merch surplus discussion. Ole makes motion to buy all merch from NY Committee for 20% of at cost value. Seconded. Discussion follows. Motion to table passes.

- B.** Lindy- motion for board to provide Zoom account for H&I committee. Zoom pro account approx. \$150/yr. Motion passes.
- C.** Adam- Motion to approve up to \$1000 budget for conference committee laptop. Discussion follows. Motion passes.

VIII. Next HAWS meeting is Sunday October 13th, 2024. Meeting adjourns, with motion to close accepted, at 11:54 am AZ time.