

**H.A.W.S., Inc.**  
**Monthly Business Meeting**  
**5-19-24**  
**9:30am AZ time**



Meeting opens at 9:36am AZ time with Serenity Prayer

**I. Attendance:**

1. Adam D. (Chair; Phoenix, AZ)
2. Ole C. (Co-chair; Phoenix, AZ)
3. Sara R. (Webmaster Chairperson; Columbus, OH)
4. Pat B. (Secretary; Rochester, NY)
5. Anna A. (Outreach Chairperson; Lafayette, CO)
6. Wayne B. (Treasurer; Warren, OH)
7. Lindy H. (Hospitals + Institutions; Menominee, MI)
8. Justin W. (Trustee (Northeast); Rochester, NY)
9. Yonah G. (At-Large Member; Atlanta, GA)
10. Alex L. (Non-Heroin Addict Advisor); Rochester, NY)
11. John C. (Trustee (Southeast); Hoover, AL)
12. Aaron M. (At-Large Member; Gilbert, AZ)
13. Stevie S. (Trustee (Southwest); Austin, TX)
14. Eric E. (Trustee (Central); Green Bay, WI)
15. Logan C. (Mainline Chairperson; Birmingham, AL)
16. Ben S. (Conference Liaison; Ohio)

**II. Tradition of the Month**

-Read by Pat B, Tradition 5

**III. Minutes (April 2024)**

-Minutes approved

**IV. Reports**

**A. Treasurer**

Given by Wayne:

- Chase Main Account: \$19,859.77
- Chase Convention Account: \$4,942.92
- Chase Savings (Prudent Reserve): \$17,500.39
- Pay Pal Account: \$2,768.70
- Report approved

**B. Webmaster**

Given by Sara:

- Helped separate meetings by region with Anna and trustees
- Worked with Aaron to get new merch link on website
- Talked about changing news and theme formats
- All meetings and emails are being checked/updated in a timely manner.
- Updated the April mainline.
- Worked with the Book Writing Committee. Added a Book News tab and worked on the page. The page is live on the website.

### **Chips + Literature**

Given by Yonah:

- In contact with Bobby to go back and review all missed emails about shipping issues, and rectifying all of them.
- Was able to get Bobby to put together a current inventory of chips. We will be needing to order some (full inventory provided).
- Adam asks about status of startup kits, Yonah said that they are working on how to disperse this responsibility with paid employee but no requests for these have come in.
- Only one shirt purchases from website so far, word has not gotten out.
- Aaron: no updates on merch. Eric E says pricing is ready for banners.

### **C. Mainline**

Given by Logan:

- March:  
37.5% opens  
4.5% clicks
- Everything going smoothly. If anyone is interested in submitted content please don't hesitate to reach out. Our 3 person committee can only do so much.
- April:  
1st send  
34.8% Opens  
3.8% clicks  
2nd send  
12.5% opens  
.9% clicks
- Needing anything and everything content wise that people are able to submit.
- Adam asks about release form and if it should be given to all mainline submitters, Logan agrees to discuss new policy with Adam.

### **D. Structure + Bylaws**

- Given by Pat B:
- updated newest bylaws
- worked on and submitted yearly report

**E. World Convention (2024)**

- Given by Pat B:
- Hotel: 51 booked, 48 of are convention rooms, 172 room nights booked in total
- Adam D. added as informal advisor
- Hotel is paid off

**F. H.A.W.S. Conference Liaison**

- Given by Ben:
- Submissions came in and were supplied to HAWS. Pat mentions that the packet has been reviewed and will go out to fellowship soon.

**G. Personnel Committee**

- Given by Ole:
- prepared yearly report

**H. Public Information**

- Vacant

**I. Outreach**

- Outreach Chair, Anna A., reports recent outreach duties include:
- Sent regional spreadsheet of all meetings to trustees and outreach reps requesting update on outreach
- Created a flier for book submission request and emailed to ~100 people (delegates, trustees, HAWS), posted in ~40+ Facebook groups, and sent to delegate group chat
- Emailed aspiring members from Canada, Minnesota, Cortez CO, Baltimore, and Maryland requesting update on starting HA there - with no responses
- Responded to literature request from Lakewood, CO
- Wrote annual Outreach update
- Wrote monthly HAWS update for mainline

**J. Intellectual Property**

- no report

**K. Hospitals + Institutions**

Given by Lindy H:

-We postponed the Traditions Workshop until after Conference. Flyer to come.

-Turned in my annual report to Adam last month.

-New business: Could the H&I Chair add the upcoming Traditions Workshop flier to the Mainline?

**V. Non-Heroin Addict Advisor**

-Advisor Committee:

No report in April, book writing is primary focus, will circle back in few months. May- Alex has someone interested and will work to bring them on, aiming for September.

-Book writing Task Force:

Things are going well, awaiting submissions to come in after push to make submission process accessible. Referring internally to writing structure as creating a "hook and the hope." Working on obtaining medical professionals' statement on heroin addiction.

**A. Trustees (by region)**

**-Pacific**

Erik S: not present

**-Southwest**

Stevie S: Met with region last month, trying to ensure delegates can make it to conference, met with AZ and TX area to get funds to cover Trustee travel to Buffalo

**-Central**

Eric E: made excel sheet to keep track of regional meeting, IL has delegate that will come to conference, Michigan delegate very likely to attend conference, trying to grow region

**-Northeast**

Justin W: no report, attended convention steering committee meeting. Should have three northeast delegates at conference

**-Southeast**

John C: regional meeting today, setting up regional dodgeball event, trying to raise money to get all delegates to conference

**VI. Old Business**

- A.** Pat makes motion that CLM committee create quarterly sales flyer to showcase current HA items being sold. Discussion follows, motion passes. December- Pat clarifies reasoning behind sales flyer and Brandon says it is being worked on by his committee.

Brandon. Brandon mentions that he wishes to propose a project that will include free bookmarks in startup kits. No update in January or February, or March, in April Adam says this is coming soon. May- Adam says flyer for selling shirts has been created, asks where it should be displayed. Logan is open to flyer being in the mainline.

- B. Ole makes motion to separate C&L from Merch committee. Motion to table is made after discussion. Motion is tabled, February- stays on table, April-stays on table. May- Yonah says he doesn't see major reason to make this change but would like to consider for another month, stays on table.
- C. Wayne presents motions 2024/2025 budget, much discussion and feedback follows, motion is tabled. Wayne plans to utilize feedback and possibly bring the bookkeeper to next HAWS meeting. May- Wayne sent to board, same report that was supplied for yearly report. Wayne asked clarification on conference/convention contract. Adam says budget stands as approved in yearly report.
- D. Aaron, motioned to create \$23 step and traditions banners 2'x5', with \$750 budget. There will be 20 items total (ten of each) in first shipment. Price will be determined by CLM committee. Motion passes. May- still in process
- E. Aaron asks that artwork submission email be created, Pat says to send him name of email and backup contact info. May- still in process

## **VII. New Business**

- A. Lindy- discussing public relations policy and social media, discussion follows. Ole and Pat agree to discuss as personnel committee.
- B. Wayne- Says he cannot make it to conference due to personal reasons, would like to reduce his role as treasurer and possibly step down but is willing to stay in role until the Board can find replacement.
- C. Anna- outreach efforts for financial support from the fellowship. Motion for outreach committee to distribute request for financial support for HAWS to fellowship. Seconded. Discussion follows. It became clear in discussion that this is already a submission for conference. Motion fails.
- D. Adam- discussion about cameras on being policy.

**VIII.** Next HAWS meeting is Sunday June 9<sup>th</sup>, 2024. Meeting adjourns, with motion to close accepted, at 11:10pm AZ time.