

**H.A.W.S., Inc.**

**Monthly Business Meeting**

**4-14-24**

**9:30am AZ time**



Meeting opens at 9:32am AZ time with Serenity Prayer

**I. Attendance:**

1. Adam D. (Chair; Phoenix, AZ)
2. Ole C. (Co-chair; Phoenix, AZ)
3. Sara R. (Webmaster Chairperson; Columbus, OH)
4. Pat B. (Secretary; Rochester, NY)
5. Anna A. (Outreach Chairperson; Lafayette, CO)
6. Wayne B. (Treasurer; Warren, OH)
7. Erik S. (Trustee (Pacific); San Clemente, CA)
8. Justin W. (Trustee (Northeast); Rochester, NY)
9. Yonah G. (At-Large Member; Atlanta, GA)
10. Alex L. (Non-Heroin Addict Advisor); Rochester, NY)
11. John C. (Trustee (Southeast); Hoover, AL)
12. Aaron M. (At-Large Member; Gilbert, AZ)

**II. Tradition of the Month**

-Read by Pat B, Tradition 4

**III. Minutes (March 2024)**

-Minutes approved

**IV. Reports**

**A. Treasurer**

Given by Wayne:

(March)

-Chase Account: \$16,155.44

-Chase Convention Account: \$5,174.11

-Chase Savings: \$17,500.24

-PayPal Account: \$4,196.97

(April 2024)

-Chase Account: \$15,944.75

-Chase Convention Account: \$5,174.11

-Chase Savings: \$17,500.24

-PayPal Account: \$5,548.22

-Both reports approved

-Adam asks if taxes are filed and books are reconciled for 2023, Wayne says we are all up to date and CPA says everything looks good. Wayne will supply Adam with tax returns and reconciled books for yearly report.

## **B. Webmaster**

-Given by Sara:

- All meetings and emails are being checked/updated in a timely manner.

-Updated the March mainline and put the WSOB manual on the website.

-Worked with the new meeting updater from the committee on updating meetings.

-All store items are back in stock.

-Discussed the conference report with committee members.

-Got an email that there is an update available for our theme. I will be working on a clone to make sure the theme lines up correctly and then will launch it if there are no conflicts.

-All meeting times in the meeting finder say MST. I am working with the plugin creator on how this can be fixed. I didn't know if a disclaimer should be put on the website in the meantime.

-Heading will be added to provide disclaimer about meeting times not being in MST

## **Chips + Literature**

-Given by Adam:

-Adam presented January and February sales reports

-Store launching soon standard HA t-shirts, unisex, flat rate shipping has gone up, will cost \$12, cannot get around shipping costs unless we want to buy in bulk and ship ourselves, committee feels this should be gone with for now and re-assess down the line

-Motions to come in new business

-Aaron will be sending link to Sara today to make shirt sales live

## **C. Mainline**

-no report

## **D. Structure + Bylaws**

-Given by Pat B:

-New Service Manual Received! Posted on website

## **E. World Convention (2024)**

-Given by Pat B:

- Discussed speaker at length with committee, all members listened to his tape and or considered and gave unanimous vote to move forward.

-February 2024-24 rooms

-48 have registered 11 Banquet tickets sold 22 Bus trip tickets sold 1 sponsored ticket

-Discussion about hotel block and preregistrations follows

**F. H.A.W.S. Conference Liaison**

-Not present, Adam says met last week, discussion about AV equipment and cost to ship versus buying new equipment in Buffalo. Adam says backup floor secretary is greatly needed for conference.

**G. Personnel Committee**

-Given by Ole:

-Interviewed Yonah, will motion for his approval as CLM in new business

-Reviewed document for IP Chair

**H. Public Information**

-Vacant

**I. Outreach**

-Outreach Chair, Anna A., reports recent outreach duties include:

-Communications with aspiring member Joliet, IL who has sense started a meeting and connected them with their regional trustee

-Communicated with an aspiring HA member in Fresno, CA. Sent them zoom meetings, start up kit form, and connected them with their regional trustee

-Met with outreach committee to review task to get work with trustees and delegates on conference outreach with little to no response from most of trustees

-Outreach Regional Reps contacted trustees and shared a guideline document with how to reach out to unestablished HA in their region to encourage them to attend conference

-We have not heard of any contact being made by trustees

-Wrote monthly HAWS update for mainline

-Later in meeting Alex asks what the Board can do about untouched regions and how we can aid the trustees in this outreach. Anna says that pacific and southwest regions seem to have a disconnect with communication. Discussion about how to identify unestablished areas, Anna says this is impossible to track and very time consuming. Justin mentions New Hampshire as a long time HA area that does not seem connected, Alex says he will be near NH soon and can do some outreach. Discussion follows.

**J. Intellectual Property**

-Given by Adam:

-Adam presents release form, will be motioned in new business

-Trademark will be renewed later this year, being worked on by attorney

- Discussion about how to use and store forms, Adam proposed docuSign and fillable PDF, discussion follows.
- Discussion about creating joint release and submission form, this may be doable with Google Suite, Adam will take into consideration

#### **K. Hospitals + Institutions**

- Lindy absent, given by Pat:
- HAWA H&I World Committee is presenting a Tradition Workshop for anyone who is serving in H&I and or is interested in joining a H&I service position. \*Also anyone can join who is interested in learning Traditions period.
- This will be every Wednesday starting April 24th at 5:30 central via zoom. ID# 330 895 5186 password-Greenbayha
- We will have speakers coming in to share their knowledge on how we can best carry the message into treatment and correction centers.
- Sweet flyer to come!
- The H&I Conference Committee made a HA Responders Pamphlet to bring to jails and prisons.

#### **V. Non-Heroin Addict Advisor**

- Advisor Committee:  
No report in April, book writing is primary focus, will circle back in few months
  
- Book writing Task Force:  
Meeting weekly, outline of book rough draft of table of contents, soliciting personal stories and editing will take a good amount of time, 6 months submission window for stories would like to open window May 1, this will keep on track for draft to be complete in 2025. Working on submission guidelines. Alex talked about submission collection options. Discussion

#### **A. Trustees (by region)**

##### **-Pacific**

Erik S: no report

##### **-Southwest**

Stevie S: Region is meeting end of month. All states that have areas are active and in touch, states that do not have meetings; wondering what to do and how to outreach without physically going there. Will contact Ian who lives in New Mexico for outreach. Anna clarifies that goal is to get existing meetings and areas to come to conference.

##### **-Central**

Eric E: not present, given by Pat- Still working on getting Illinois and Michigan to attend conference.

##### **-Northeast**

Justin W: no report, focusing on convention efforts

**-Southeast**

John C: Second regional event in NOLA was in February, great turn out. Next regional event will be in Chattanooga or Birmingham. Working on conference outreach efforts.

**VI. Old Business**

- A.** Pat makes motion that CLM committee create quarterly sales flyer to showcase current HA items being sold. Discussion follows, motion passes. December- Pat clarifies reasoning behind sales flyer and Brandon says it is being worked on by his committee. Brandon. Brandon mentions that he wishes to propose a project that will include free bookmarks in startup kits. No update in January or February, or March, in April Adam says this is coming soon
- B.** Ole makes motion to separate C&L from Merch committee. Motion to table is made after discussion. Motion is tabled, February- stays on table, April-stays on table
- C.** Adam asks chairs to start sending in yearly reports for conference, Due by April 30<sup>th</sup>! April- only two reports received so far, please step it up!  
-Discussion about trustee report and its place at conference. Justin says trustees will let Adam know if they wish to give a report during the conference.

**VII. New Business**

- A.** Wayne- motion to approved WSC secretary flight payment to buffalo and back. Adam mentions that this person was not included in budget because they are also NOLA delegate. Adam says he feels HAWS is able to pay for this. Discussion follows. Motion amended to include WSC payment for entire reimbursement offered to other trusted servants being funded. Motion passes.
- B.** Wayne presents motions 2024/2025 budget, much discussion and feedback follows, motion is tabled. Wayne plans to utilize feedback and possibly bring bookkeeper to next HAWS meeting.
- C.** Alex makes motion to partner with webmaster to put up link and submission materials on website to solicit materials. Motion passes.
- D.** Aaron, motioned to create \$23 step and traditions banners 2'x5', with \$750 budget. There will be 20 items total (ten of each) in first shipment. Price will be determined by CLM committee. Motion passes.

- E.** Aaron asks that artwork submission email be created, Pat says to send him name of email and backup contact info.
- F.** Ole makes motion to elect Yonah as CLM chair, Yonah steps out, discussion follows. Motion approved.
- G.** Adam discussion about next meeting being on Mother's Day, discussion about what date to move to follows. Motion to move meeting to 5/19 passes.
- H.** Adam motions to approve earlier presented IP document with proposed edits, motion approved.

**VIII.** Next HAWS meeting is May 19<sup>th</sup>, 2024. Meeting adjourns, with motion to close accepted, at 12:10pm AZ time.