

H.A.W.S., Inc.

Monthly Business Meeting

4-9-23

9:30am MST



Meeting opens at 9:39am MST with Serenity Prayer

I. Attendance:

1. Ole C. (Co-chair; Phoenix, AZ)
2. Adam D. (Chair; Phoenix, AZ)
3. Brandon H. (Chips + Lit Chairperson; Birmingham, AL)
4. Wayne B. (Treasurer; Warren, OH)
5. Sara R. (Webmaster Chairperson; Columbus, OH)
6. Logan C. (Mainline Chairperson; Birmingham, AL)
7. Lindy H. (Hospitals + Institutions; Menominee, MI)
8. Zora J. (At-Large; Atlanta, GA)
9. Erik S. (Trustee (Pacific); San Clemente, GA)
10. Eric E. (Trustee (Central); Green Bay, WI)
11. Justin W. (Trustee (Northeast); Rochester, NY)
12. Zach A. (Conference Committee Liaison; Rochester, NY)
13. Pat B. (Secretary; Rochester, NY) (Covered as Chairperson)
14. Vance (At-Large; Akron, OH)

Brent B. Gives statement reading letter of resignation:

After much thought, I have made the decision that I must step down from my position as the Public Information Chair for the H.A.W.S. It has been an honor and privilege to serve on this board but I must turn my focus and attention to my local H.A. Area, my personal life, and my small business. I am happy to either step away entirely or help in a limited capacity with PI efforts until my position is filled. I will upload all my work and reports to the PI Google Drive. I do have a scheduled presentation for a facility in Az on July 24 th . I am happy to still give this presentation or help the future PI chair give this presentation. I do have a contact for the C.A. Pi chair. I'm still going to reach out to her and type up a report for whoever may take over this position. I do not have the availability to continue to attend and participate in these board meetings or the PI conference committee. I do want to say that I am and will always be available to advise anyone anywhere on public information efforts in the fellowship that saved my life.

In loving service,

Brent B.

II. Tradition of the Month

-Read by Pat B, Tradition 4

III. Minutes (March 2023)

-Minutes approved with minor changes

IV. Reports

A. **Treasurer**

-Given by Wayne

-Chase account; \$17,964.69

-Prudent: \$6,000.98

-Convention: \$2,796.94

-keeping money in paypal until shipping costs differential is figured out

-sales tax for convention is paid in state where convention takes place

-waiting for IRS to grant public charity status

-2022 taxes are done, waiting for charity status to change before filing

-question about county sales taxes for NY sales, Justin 4% NY state sales tax. Erie county is now 4.75%. Adam asks about applying for sales tax exemption in state of NY to help with merchandise sale for convention. Wayne agrees to look into Erie county and NYS tax exemption with accountant.

-Adam thanks Wayne and Finance committee for writing board's financial ship, great job

-Report approved

-Link to yearly report:

<https://drive.google.com/drive/folders/1ztOowazbba1PdiUN5QnStheh5oD8096G>

B. **Webmaster**

-Given by Sara R

-The meeting finder has been switched to another plug in that it more functionable and accessible by mobile devices. We are open to suggestions and input. The meeting updater person on the webmaster committee has been trained on how to do the new updates.

-Has been attending the IT committee as a liaison, helped them update their workbook for the 2023 conference and assisted on submissions.

-With the recommendations from GoDaddy support. I will have a motion on the floor to supersede the previous month's motion.

C. **Chips + Literature**

-Given by Brandon H

-Fluctuating shipping costs still remain to be an issue with select orders on the website. Brandon and Bobby are closely monitoring all orders where this issue applies and addressing them promptly to either reimburse the overcharge of shipping, or to request the remaining balance of shipping due from members.

-Brandon and Bobby decided to omit from producing physical copies of the general service manual at this time. This decision was made in consideration of the current shipping issues not being resolved, it being a high expense with little return, and it being a short distance of time before conference where the current edition will soon become obsolete.

-The merchandise committee has not had a chance to meet as of yet this month. No developments have been made since the last board meeting. Currently continuing to content seek while brainstorming different ideas.

-4 starter kits were sent in the month of March. Two in NH, one in WA, and one in Oregon.

D. Mainline

-Given by Logan C

-First send: 31.8% Opens, 4% Clicks

-Second send: 7.8% Opens, 1.3% Clicks

31.8% clicks is the highest click rate we have had since January of 2021. Mainline is running smoothly, published our first flyer in the mainline this previous month. Looking for new ways to incorporate different ideas.

E. Structure + Bylaws

-Given by Pat B

-Sent finalized bylaws with changes and other items for yearly report

-drafted motions for the HAWSC S&B Committee

F. World Convention (2024)

-Given by Pat B

-Shirts are for sale

-Fundraiser last week made around \$500

-Upcoming site visit to "M Hotel" in Buffalo, amazing quote so far

-Motion coming about merch sales link on HAWS site

-Adam suggests asking surrounding areas to hold "change-for-change" events to raise money for convention

-Adam makes raises discussion about joint or separate contracts for conference and convention, more to come in new business

G. H.A.W.S. Conference Liaison

- Given by Zach A- Discussed having liaison explore other options for conference locations outside of what is planned for convention. Preparing to send submissions to fellowship this Wednesday or Thursday. Making changes to the conference schedule to optimize time use.

H. Personnel Committee

-Ole- No report

I. Public Information

-Vacant

J. Outreach

Outreach Chair, Anna A., reports recent outreach duties include:

-Outreach Committee finalizing reaching out to isolated and unestablished areas about conference

-Connecting with HA members in NJ and Maryland and offering a line of contact with HAWS as well as support

-Updating conference chair contact list and ensuring chairpeople are getting needed communication from HAWS conference committee

K. Intellectual Property

-Given by Zora J

- in gathering information for referrals with S&B, we received additional clarification from AA about what forms of the traditions and what possible adaptations to their materials we can make

- we are approved to use the long form of the traditions but not approved to make any adaptations (we may make some adaptations to the short form the steps, traditions, and concepts)

- still working on updating trademark, will provide more updates when I have more information

L. Hospitals + Institutions

-Given by Lindy H

-HARP is copyrighted somewhere else

-HA conference committee has our last year submissions done and it's ready to be put on the website.

-Information on how AA does H&I, they have treatment/corrections instead of H&I and I feel like this is less confusing. Treatment is not corrections and vice versa. These 2 things really should be separated in the future.

M. Trustees (by region)

1. Pacific

Erik S: no report

2. Southwest

Stevie S: no report

3. Central

Eric E: met with hotel for their convention. Oct19-22nd will be regional convention. Made deposit. In touch with first Michigan delegate from grand rapids MI

Northeast

Justin W: 4/16 is next regional meeting, solid bylaws, outreached longstanding HA meeting in Baltimore, got them looped in to regional communication

Southeast

John C:

- Next regional meeting is tentatively set for May 14th

We had a great regional event yesterday in Birmingham. Good turnout from multiple areas

- we have formed an Ad Hoc committee to start looking into a regional convention

-Adam talks about regional reports, says that the regional trustee reports will not be included in HAWS report but will be given section in conference report to give reports. Clarifying that this is why trustee reports were not in HAWS submission.

N. Book Task Force

-No report

V. Old Business

A. Trademark the name "Heroin Anonymous" motion (seconded + passed)

1. Notes:

- a) Billy says should cost less than \$1,250
- b) Billy: Trademark double circle logo containing words "No More Suffering" with capital "HA" in center to be trademarked regardless of color (motion seconded + passed)
- c) Billy mentions that the biggest violators of the trademarks are going to be program members and are difficult to enforce. Billy suggests compiling a list of recovery literature and when they were written. Adam will look into this.

2. 07-10-22: Adam asks for discussion about updates or if this should stay on old business; will stay as a reminder for future business.
3. Update in February Zora, name is trademarked with logo, only, looking into approving all colors and with name separate from the logo, Adam fills in some reasoning of this motion's history, Zora is planning to contact lawyer.
4. April- Zora is continuing her work on this matter

B. Pat B motions on Brent B's behalf:

To give the Public Information Chair of the board full admin access to any aspects of the Google non-profit account associated with H.A.'s public information and future possible Google Ads grants. Seconded and tabled.
-Motion brought off table and voted down in April

VI. New Business

- A.** Pat makes motion to have link to hawcmerch.com added to HAWS (stripe payment processor, this goes directly into HAWS convention bank account). Motion seconded, discussed, and passed.
- B.** Pat brings up discussion about tax exemption receipts for HA members who give contributions to HA. Wayne will investigate this with the accountant. Discussion about if there is a cap to how much an HA member can give, there is not currently a limit. Clarification that a PayPal donation receipt does not include EIN number for tax purposes.
- C.** Pat makes motion to ask Brent B to maintain HAWS PI email, consult on PI related matters and assist the Board in recruiting a new PI chair until a new PI Chair is elected, seconded. Motion fails.
- D.** Sara- motion for board to approve more comprehensive website upgrade, seconded. Discussion and presentation about the new package follows. Motion passes
Link to background on motion:
https://docs.google.com/spreadsheets/d/1Q20loBx5TfYWApHXObcqBCVud0ruKB_Y/edit?usp=share_link&oid=109542259674944911421&rtpof=true&sd=true

- VII.** Next HAWS meeting is supposed to be 5/14, Mother's Day. Discussion about moving date. Motion passes moving date to 5/21.

Meeting adjourns, with motion to close accepted, at 11:31am MST