



H.A.W.S., Inc. Minutes for 11/13/22

Meeting opened with the serenity prayer at 9:42 am.

1. Attendance:

-Brandon H. (Birmingham AL), Ole C. (Phoenix AZ), Wayne B. (Warren, OH), Erik S (San Clemente, CA), Trevor F (Oshkosh, WI), Alex L. (Rochester NY), Sara R (Indianapolis IN), Anna A. (Lafayette CO), Adam D. (Phoenix AZ), Eric E. (Green Bay WI), Zach A. (Rochester NY), Brent B. (Birmingham AL), Logan C. (Birmingham AL), Lindy H. (Menominee MI), Zora J. (Atlanta GO), Pat B. (Rochester NY), Stevie S. (Austin, TX)

Adam makes announcement about Jon P. stepping down as Heroin Addict Advisor

2. Tradition:

-Tradition 11 was read by Pat

3. Previous minutes read:

-Minutes read by Adam, approved with some minor changes. September minutes will be approved in old business.

4. Treasurer's Report:

Wayne reports-

-Chase balance: \$24,070.17

-PayPal: \$1,500.00

-Working from conference in July, we are down 53% in donations. Key tags are up 107% in sales. IRS has placed a temporary hold our EIN number due to taxes not being filed in 2018/19 and our 2020 taxes are being held. The CPA feels this is related to mismanagement from previous board members and we are diligently working with her to get this sorted out. 2021 taxes have been filed. Worked with HAWSC Finance committee to find meeting time that works. CPA said to continue business as usual. Motion to accept treasurer's report is approved.

-Alex suggests discussing plans with CPA in depth to provide fellowship with a detailed plan for righting the tax issues, possible solutions and worst-case scenarios.

-Wayne mentions that the CPA is strongly suggesting we hire a professional bookkeeper, they have made a recommendation on a vendor for this. Wayne mentions various financial and tax areas where a bookkeeper could help us.

-Adam asks if year-to-year contributions are up, even though monthly contributions are down. Trevor confirms that contributions are up as a whole.

5. Webmaster Committee Report:

Sara R reports-

- Members of the webmaster meeting did a redesign. I would like to present it to the board soon.
- Assigned a member to look into a new contribution app for the website so we do not have to use PayPal as a means to receive contributions.
- Would like to know if I could put the regional contacts and maps on the contact page?
- Confirm that the book survey needs to be removed November 30th?
- The Webmaster committee is still looking into plug-ins and the ssl certificate.
- Made sure the treasurer received the go daddy receipts.
- Changed the about page back to the definition of Heroin Anonymous from the WSO manual.

6. Chips and Literature Committee Report:

Brandon reports-

- All conference approved pamphlets were received and available on the website. Pamphlets are now included in all new meeting starter kits.
- The paid employee is in possession of the P.O. Box key and responsible for checking our mail.
- The dispute of an order last month was resolved with paypal closing the claim after receiving no further response from the member.
- Brandon modified and updated his position guidelines to better align with his current H.A.W.S responsibilities with the intention of having them approved in new business. Upon further analysis with the H.A.W.S finance committee we have decided on 3 items of merchandise to be considered for future sale. However; at their request, it was suggested in our best interest at this time to wait until our more pressing finance matters were in order before we formally launched merchandise. It will be reviewed month to month with the hope it will be rolled out as soon as possible.
- Three starter kits were sent to the states of Texas, NJ, and CT the month of October.

7. Mainline:

Logan Reports-

We're starting a new amends segment in the mainline to replace the concepts at the beginning of 2023. We are running low on personal stories at the moment. Everything is running smoothly and as usual. Numbers look good, attendance at the committee is good as well.

OCTOBER 1ST SEND

24.6% OPENS

3.3% CLICKS

OCTOBER 2ND SEND

8.1% OPENS

.9% CLICKS

8. Structure and Bylaws:

Pat reports that he assisted Brandon in review of new position/ guidelines proposal. Conference S&B has not been meeting consistently, and I did miss one by accident.

9. World Convention Liaison

Pat reports that-

-Steering committee has elected Justin W. as treasurer, slowly filling subcommittee chair roles. I gave the chair and hotel liaison HAWS emails and access to the google meets/drive as they have public facing roles and can use the logins to allow subcommittees to meet, wasn't sure if I needed approval but it was time sensitive, if so please make a motion for new business if I should beg for approval/forgiveness. Trying to nail down a hotel in either Niagara Falls or Buffalo.

10. Haws Conference Liaison:

-Zach reports that they are considering asking the board to handle referrals instead of their subcommittee. Sent out survey to delegates about last conference venue.

11. Personnel Committee:

Ole- has not met, open positions for Addict-Advisor, Non-Addict Advisor, At-large, S&B and Intellectual property. Committee needs to adjust bylaws to allow another member into ranks.

12. P.I. Chair:

-Had a mistake with PSA link sent to the Webmaster. Have sent an updated link so that we can finally make them available to the fellowship.

-Worked with several local area PI chairs and committees on their pi efforts.

-Regularly meeting with the Conference PI committee.

-Wrote an 11th tradition article for the mainline that clearly defined certain keywords and in both the tradition and in public information. My hope is that this can serve as a reference point for members of the fellowship both now and in the future.

13. Outreach:

Outreach Chair, Anna A., reports recent outreach duties include-

- Spreading HA Book Survey to isolated areas, new HA groups, and trustees for distribution
- Meeting with HA Book Task Force to prepare for compiling data
- Working with new HA member in Long Island, NY starting a meeting
- Connecting with aspiring HA member in UK regarding our zoom meetings and how to start a meeting there
- Working with Chips and Lit on a brand new meeting starting in *SCOTLAND* next month!

14. Intellectual Property:

-Vacant

15. Hospitals and Institutions:

-Working on forming committee, has new delegate from AL willing to help, at a corrections conference for AA to gather information. Working on how to get HARP into prisoner tablets and kiosks, will be in touch with AAWS Treatment and Corrections chair. Female prison meeting is on hold for now. Looking to help members send virtual meetings into facilities.

16. Trustees:

Pacific Region

- Erik S.- Doing a lot of work on service structure in Southern California to make it more in line with HA as a whole

Southwest Region

- Stevie S.- Will attend Colorado area meeting today and regional meeting and AZ area meeting in December

Central Region

- Eric E.- Nothing to report

Northeast Region

- Justin W.- Not present

Southeast Region

- John C.- First regional meeting was last Sunday, next will be in February. Got some positions elected, excited to have everything rolling.

15. Book Task Force:

Alex gives Update on 11/13- There are 382 meetings responding in HA, over 500 responses to the survey. Southwest and Central regions have highest involvement. Starting to analyze data, seeing

where numbers are skewed and what the answers mean. There is a common theme coming through from the fellowship. Team is getting together to review all available content soon.

15. Old Business:

- Billy- Trademark the name “Heroin Anonymous” motion seconded and passed.

Billy says should cost less than \$1,250

-Billy- Trademark double circle logo containing the words “No More Suffering” with capital “HA” in center be trademarked regardless of color, motion seconded and passed.

-Billy mentions that the biggest violators of trademarks are going to be program members and are difficult to enforce. Billy suggests compiling list of recovery literature and when they were written. Adam will look into this.

-No update in April, may be delayed due to board vacancy

*Update on 7/10- Adam asks for discussion about updates or if this should stay on old business, will stay as a reminder for future business

10/9- Vance is interested in learning more about IP Chair

- Wayne Makes a motion to transition HAWS INC to a public charity from a private foundation under tax law, motion is seconded and tabled.
 - *Update on 7/10- Motion is taken off the table, discussion is to follow, motion passes
 - *Update on 8/14- Wayne still working on this
 - *update on 9/11- As soon as the CPA completes the reconciliation process done we should be good to go
- Ole makes motion to ask paid employee to store HAWS archives, motion is seconded and passes.
 - *Update on 7/10- Brandon spoke to paid employee who is willing to accept archives and may even be able to take custody at conference
 - *Update on 8/14- Adam still working on this
- The personnel committee will further define what is expected by board member conduct. Motion is seconded and passes.
- Pat B makes motion that HAWS develop a plan to roll out HAWS Merch. Seconded, discussion to follow, Wayne feels it should be a finance committee task, Brandon talks about logistics, motion passes with the amended language: “The finance committee will develop a plan to sell HAWS Merch”
 - Update on 10/9- discussion from Justin W. about concerns and feedback from some northeast delegates: website is public face of HA, not ok with haws selling things, not a business, referencing tradition citing “an HA group shouldn’t go into business” they feel t-shirts can somehow break anonymity on the public level, they feel we could like more like a shop. There

were suggestions about medallions for sobriety time, they realize HA needs to make money but should move carefully and slowly

Update on 11/13- Brandon plans to introduce bylaws change motions today that will assist in this process.

16. New Business:

- Brandon motions: I motion to retile my position to "Chips, Literature, and Merchandise", permitting a merchandise committee, and approving these position guidelines. Seconded and passed after some discussion
- Wayne makes motion to hire a professional bookkeeper, based on CPA's recommendation, seconded. Wayne reads email from CPA citing reasons for this measure. Discussion follows, motion passes.
- Pat makes motion to take September minutes off the table and approved. Motion is seconded and approved after brief explanation by Pat.
- Trevor makes motions to issue statement to fellowship about financial issues and plan to reconcile them that he will draft and have sent out pending majority approval. Motion is seconded, discussion follows. Motion passed.
- Adam brings up discussion about if we should issue statements when a Board member passes away, discussion follows.
- Adam mentions that he is working to streamline agenda and reports to better utilize meeting time. Asks board to be more mindful of report length.
- Motion to close passes at 12:14pm