



H.A.W.S., Inc. Minutes for 5/15/22

Meeting opened with the serenity prayer at 9:33 am.

1. Attendance:

-Pat B. (Rochester NY), Brandon H. (Birmingham AL), Vance S. (Canton OH), Ole C. (Phoenix AZ), Brent B (Birmingham AL), Matt L (Austin TX), Wayne B. (Warren, OH), Zach A. (Rochester NY), Jon P. (Rochester NY), Erik S (San Clemente, CA), Trevor F (Oshkosh, WI), Alex L. (Rochester NY), Eric E. (Green Bay WI), Sara R (Indianapolis IN), Logan C. (Birmingham AL)

2. Tradition:

-Tradition 5 was read

3. Previous minutes read:

-Minutes read by Ole, motion to approve is passed after some discussion

4. Treasurer's Report:

-Wayne discussed getting rid of QuickBooks, saving around \$800 a year, he feels our business is not complex enough to need this service, will be seeking guidance from CPA on this matter.

-Revenue: \$ -43.44

-Chase Balance: \$27,853.05

-Travel reimbursement forms will have been submitted for review and will be discussed in business.

-Treasurer's report is approved

5. Webmaster Committee Report:

-Sara reports that she is:

- Continuing to work on cloning of the website and checking plug-ins.
- Domain paths for any owned domains have been redirected to our page. We own heroinanonymous.info, heroin-anonymous.co, heroinanonymous.net, heroinanonymous.co, heroin-anonymous.com, heroin-anonymous.info, heroinanonymous.org

- All domain contact information is getting updated. They were all under Aiden as the Owner. They are now all under HAWS Inc. as owner. Aiden has helped tremendously in the process. The only one is our website's domain is under an old haws email. Reached out to Maggie Leonard who is named as administrator to see who may have had access to this old email.
- Was discussing why we do not own heroinanonymous.com? It looks like in April of 2017, heroinanonymous.com domain was owned. It is for sale but for \$29,999.
- We only need one SSL certificate. We will be deleting one of them. The certificate is applied to any pages under the website domain but for some reason the convention page is not secure. The tech committee members will be looking into this.
- The speaker files from the convention have been converted and updated on the website.
- Spoke with the webmaster committee about the email changes. A committee member will be assigned to changing the emails throughout the website once the changes are initiated.
- Added conference approved PI information under the resource tab at the request of the PI committee.
- Has the Convention wrap-up been completed or submitted? It is not on the website
- Need direction on profanity in meeting names. Got an email from an Albany, NY meeting The Legacy Group that meets on Mondays at 7:30 is now being named "That Gratitude Shit". Was leery so the webmaster secretary asked me to bring this up to the board. Will present my research of other fellowships experience with this.

-Inquiry about meetings in Australia was forwarded to outreach.

-Erik S asks about possibility of offering a reasonable bid to purchase the heroinanonymous.com domain, some discussion follows, more to come in new business.

6. Chips and Literature Committee Report:

-Gross Contributions - \$78.16

-Shipping Refunds - 7.75

-Shipping Costs - \$234.80

-Gross Sales - 1039.80

-\$1510.55 was transferred from the PayPal to the Chase bank account on 5/15/22**

-Literature Count (As of 5/14/22):

Sponsorship - 1000

Higher Power- 200

Guide to 12 Steps- 600

Starting a Meeting - 0

Home Group - 500

Who is a Heroin Addict- 1000

Step One - 1000

For the newcomer - 150

What is HA - 0

How to Conduct H & I - 750

What about Other Drugs - 750

-Brandon has assigned the paid employee to generate quotes for print costs of literature. At this time, Brandon and Bobby are not planning to purchase new literature until after the conference. This is a precautionary measure for there is some content that may be modified and/or obsolete after the conference. The 'What is HA' and 'Starting a Meeting' pamphlet are out of stock. The webmaster has been notified to adjust the website to reflect this where applicable. Additionally, the webmaster was notified to make the "Who is A Heroin Addict" pamphlet for individual sale on the website. It was brought to light by a member that this particular pamphlet was only available for purchase when buying literature bundles.

-The Lucky Line order was shipped and received. 18,750 chips of all denominations were purchased. The cost was 4,239.36 on 5/3/22. Receipts of this invoice can be provided to the Board upon request. The next order is expected to ship mid to late August. The paid employee and Brandon were discussing the astronomical cost of this quarterly chip order. The paid employee stated that other than the 30 day key tags, we have been operating from an order received from November. Seeing we were fully restocked on 30 day key tags in March, and have had no recent major discrepancies with our vendor; The paid employee and Brandon are going to monitor sales and inventory leading to our next purchase in August. The hope is we can reduce our expenditures by at least 1500 dollars by reducing the quantity of our next order.

7. Mainline:

-Logan Reports that:

The mainline is running as usual. Working on getting some more help with content seeking. We have a new member, Dean, who will be acting as our secretary. For some odd reason Mailchimp didn't do a "re send" this month. I'm not sure what happened but I looked into it and believe I fixed the problem. Other than that we have nothing else to report.

-26.3% (355) Opens

-3.4% (46) Clicks

-Pat brings up delegate inquiry about selling mainline, discussion to follow in new business

8. Structure and Bylaws (Pat B.):

-Pat B. reported that he created emails for all board members and trustees, gave some instruction and clarification. Will be presenting draft bylaws for electronic communications. Will look into issues about email setup prompts.

10. Haws Conference Liaison (Zach):

-Zach A. Said that the conference submission form needs to be approved by the conference. Looking to extend meeting hours for conference business as it is much shorter than previous years, once this is figured out we will send out agenda for conference.

11. Nominations Committee:

-Ole C. Reports no new applicants, will schedule a meeting this month to discuss recruitment and structure of committee.

-Alex L voices interest in helping to find another non-heroin addict advisor.

12. P.I. Chair:

Brent B stated:

-The committee meet and will host a public information open house to for the purpose of PI discussion.

-We are working on an information flyer for HA to send out to various facilities based on one used by DAA.

-We are meeting again tonight at 7pm CST.

-I want to ask the board if it's a waste of money to send the PI chair to conference this year.

13. Outreach:

-Outreach Committee Member representing chair, Brandon H., reports recent outreach work includes:

- continuing to respond to emails received in a timely manner
- helping new or aspiring HA Meetings and areas
- providing resources from HA website to HA members that reach out for guidance
- speaking with new or aspiring areas about delegacy and conference
- sending HAWS update to Mainline editor monthly
- Currently brainstorming: ways to get more members representing more regions, contacting meetings not a part of established areas, planning report for conference, connecting with newly established regions and more

14. Intellectual Property:

vacant

15. Old Business:

- 1/9/22- Pat is pleased to announce that our Google for Non-Profits is up and running! We have access to free @.org emails for all and many other useful services. Pat makes motion that all Board members migrate to official emails, after some discussion, the motion is tabled. Update April- Pat amends motion to state: Move all HAWS Board members to HAWS.org emails and transition all Board communication to these emails exclusively by July of 2022, These emails

will be offered to Regional Trustees but not required. After some discussion the motion is approved.

Update 5/15/22- pat presents draft bylaws for electronic communications, bylaws are passed
**add to doc

- Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted
- Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted.
- April update- AZ federal will not accept minutes with position changes, we are back to having to rely on former board members to close this account.
- Billy- Trademark the name "Heroin Anonymous" motion seconded and passed.

Billy says should cost less than \$1250

-Billy- Trademark double circle logo containing the words "No More Suffering" with capitol "HA" in center be trademarked regardless of color, motion seconded and passed.

-Billy mentions that the biggest violators of trademarks are going to be program members and are difficult to enforce. Billy suggests compiling list of recovery literature and when they were written. Adam will look into this.

-No update in April, may be delayed due to board vacancy

- Ole makes motion to change nominations committee to "Personnel" and restructure it to keep track of attendance and ongoing conduct of Board members, motion passes after some discussion
*Update 5/15- will be discussed by personnel committee will discuss this in May/June meeting
- Adam brings up management of archival material and the vacant archivist position, this is tabled pending Adam's report in May. *Update 5/15 pat provides inventory list in Adam's

16. New Business:

- Pat makes motion to "give groups the greenlight to print and sell mainline as a source of revenue", motion is seconded and discussed, motion passes and is overturned during minority opinion, after more discussion, motion fails,

- Pat makes board aware that the Seattle area may have been given the same non-profit status as us, more to come in June.
- Brandon makes motion- That mainline provide content distribution disclaimers for authors of articles, seconded. This would allow contributors to the mainline to be aware how their content will be distributed. Motion passes.
- Sarah makes motion that website may have authority to edit profane group names on the website, this is seconded. After some discussion the motion passes,
- Erik asks the Board about where a referral or motion to define what makes a Heroin Addict should be directed. Discussion follows.
- Sarah motions that Regional trustees be allowed to give regional reports during HAWS meetings. Motion is seconded and passed.
- Motion to close passes at 12:08pm