



H.A.W.S., Inc. Minutes for 4/10/22

Meeting opened with the serenity prayer at 9:32 am.

1. Attendance:

Adam D. (Phoenix, AZ), Pat B. (Rochester NY), Brandon H. (Birmingham AL), Vance S. (Canton OH), Ole C. (Phoenix AZ), Brent B (Birmingham AL), Matt L (Austin TX), Anna A. (Boulder CO), Wayne B. (Warren, OH), Zach A. (Rochester NY), Jon P. (Rochester NY), Erik S (San Clemente, CA), Trevor F (Oshkosh, WI), Alex L. (Rochester NY), Eric E. (Green Bay WI), Sara R (Indianapolis IN)

Adam welcomes Alex L, Non-Heroin Addict Advisor, and Eric E. Central Region Trustee!

2. Tradition: Tradition 4 was read

3. Previous minutes read:

Minutes read by Adam, motion to approve is passed after discussion about new 3rd person layout

4. Treasurer's Report:

Wayne B discussed being in communication with ATL about sending them the 20% profit from Convention. Working with committees to navigate changes in web hosting services. He reports the following balances:

Chase \$34,108.02

PayPal \$1052.58

Prudent Reserve \$6,000.33

Reports that things are going well with paid employee

AZ Federal is still working on being closed

Discussion about HAWSC finance committee report vs. HAWS Treasurer Report and the separation of duties between the Board and Conference Finance Committees

Motion to approve Treasures report passes

5. Webmaster Committee Report:

Sara is continuing to work on cloning of the website, checking plug-ins, domain paths, and SSL certificates. Some plug-ins and WordPress have been updated. She will continue to gather the dates of the HA documents that the web site has stored as media files for when copywriting comes up again. Also, working with LCF on updated conference approved literature. Sarah would like to at least get the literature page updated with the correct literature even if we do not have the pamphlets for sale

right away. Spoke to Blayne I. about the referral system. Did some corrections to what referrals the committees are able to see. They were seeing all of the unassigned referrals, that has been fixed. The speaker files from the convention are not showing up on mobile devices. Some of the tech people from the committee looking into the format of the audio files. Removed a member of the committee from any access to the webmaster material. Will send new passwords to the secretary for the password database. Made slight changes on the Mainline page to make it look better/more functionable.

6. Chips and Literature Committee Report:

Brandon Reported that the LCF Committee has finalized and completed both the Step One and 'Fellowship and the Program' pamphlets. Pamphlet colors for 'The Fellowship and the Program' were discussed. The committee stated it would be best not to print them until after conference approval in July. The committee also modified the "starter kit welcome memo". Brandon and the paid employee did a literature count. Luckline stated our full order will be processed and shipped out 4/22/22. We will not be charged until it is shipped. Our employee then placed another chip order that would have a projected shipping/arrival date in July. Two Starter kits were requested and shipped to members starting meetings in Galion, OH and Cleveland, OH.

Shipping Costs: \$509.65

Shipping Refunds: \$15.50

Donations: \$82.43

Gross Sales: \$1273.40

PayPal: \$903.78 transferred from PayPal to Chase Acct.- \$1500 remaining in PayPal.

7. Mainline:

Logan reports the following figures and comments on the Mainline:

-342 Opens (28.5%),55(4.1%) clicks first send

-181(27.9%) opens on second send as well as 7 (.7%) clicks on second send

-3 total unsubscribes

Mainline is running smoothly, business as usual. Brainstorming new ideas for segments to publish, such as pi, etc. Aiden has officially transitioned out of the mainline as well

8. Structure and Bylaws (Pat B.):

Pat B. reported that he worked on the proposal for emails.

10. Haws Conference Liaison (Zach):

Zach A. Said that the conference committee met last week, they emailed all committee chairs about the deadline for submissions, hopefully submissions will be in from committees and sent out around April 15th.

11. Nominations Committee:

Ole C. Reports no need to meet in March, will meet as resumes come in for vacant at large position.

12. P.I. Chair:

Brent reported that the committee met and has voted to create some new positions such as pi liaison, secretary, and such. They are working on a proposal for using regional trustees to expand the scope of Public Information in the fellowship. He will expand on this in report. Created a flyer to spread through the community to try to recruit more involvement. Did manage to grab two potential members from this effort. If anyone knows of members in your local community with a year or more who want to be involved in service, please have them email Brent at HAWSPublicInformation@HeroinAnonymous.org. Going to draft an article "What is Public Information" for the mainline to try to attract more involvement.

13. Outreach:

Outreach Chair Anna reports recent outreach work includes:

- responding to emails received
- helping new or aspiring HA Meetings and areas
- providing resources from HA website to HA members that reach out for guidance
- speaking with new or aspiring areas about delegacy and conference
- attempting to confirm accuracy of HA website listed meeting both virtual and in person
- sending HAWS update to Mainline editor monthly

14. Intellectual Property:

vacant

15. Old Business:

- 1/9/22- Pat is pleased to announce that our Google for Non-Profits is up and running! We have access to free @.org emails for all and many other useful services. Pat makes motion that all Board members migrate to official emails, after some discussion, the motion is tabled. Update April- Pat amends motion to state: Move all HAWS Board members to HAWS.org emails and transition all Board communication to these emails exclusively by July of 2022, These emails will be offered to Regional Trustees but not required. After some discussion the motion is approved.
- Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted

- Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted.
- April update- AZ federal will not accept minutes with position changes, we are back to having to rely on former board members to close this account.
- Billy- Trademark the name “Heroin Anonymous” motion seconded and passed.

Billy says should cost less than \$1250

-Billy- Trademark double circle logo containing the words “No More Suffering” with capitol “HA” in center be trademarked regardless of color, motion seconded and passed.

-Billy mentions that the biggest violators of trademarks are going to be program members and are difficult to enforce. Billy suggests compiling list of recovery literature and when they were written. Adam will look into this.

-No update in April, may be delayed due to board vacancy

16. New Business:

- Brandon asks for clarification about “Intellectual Property Committee” and if it is a project that will continue, Adam provides clarification
- Wayne asks when the HA Fiscal Year ends, confirmed to be in June
- Wayne makes motion to create travel reimbursement form for board, discussion follows and motion passes
- Wayne brings up discussion about protocol for reimbursements
- Ole makes motion to grant opportunity for former board member to address board in regards to termination, seconded and discussion to follow, motion fails. Afterwards Adam gave some reminders about the attendance policy and level of commitment required to serve on the Board.
- Ole makes motion to change nominations committee to “Personnel” and restructure it to keep track of attendance and ongoing conduct of Board members , motion passes after some discussion
- Adam brings up management of archival material and the vacant archivist position, this is tabled pending Adam’s report in May.
- Discussion over next meeting being on Mother’s Day, motion to move next meeting to May 15 passes
- Motion to close passes at 12:47pm