



H.A.W.S., Inc. Minutes for 11/14/21

Meeting opened with the serenity prayer at 9:35 am.

1. Attendance:

Adam D. (Phoenix, AZ), Katie C. (Birmingham AL), Pat B. (Rochester NY), Brandon H. (Birmingham, AL), Zach A. (Rochester, NY), Sara U. (Indianapolis IN), Vance S. (Canton, OH), Jon P. (Rochester NY), Ole C. (Phoenix AZ), Brent B (Birmingham AL)

2. Tradition: Tradition 11 was read

3. Previous minutes read:

Discussion about including personal information (i.e., sober dates) in minutes, it was agreed to be more general, minutes approved with addition of one missing report

4. Treasurer's Report (Adam acting as treasurer):

AZ Federal \$3.92
Convention \$27,711.65
Main Account \$10,297.51
Saving prudent \$6,000.08
PayPal \$1,201.91

Provided 30-day activity statement. still working on closing convention account, waiting to hear back from convention committee. Taxes with CPA have been paid, e-file was rejected but should be mailed in soon. Adam recommends that we have the CPA reconcile our books quarterly.

Motion to approve treasurer's report passes

5. Webmaster Committee Report (Sara R.):

Working with the referral's subcommittee for a more prominent place/explanation of the referral process. Still working on the for the press tabs to be updated in the next few months or so. Tech side of the committee will be working on a new website to present idealistically for the 2023 conference. Tech members will be cloning the website and seeing what plug-ins are used for what and

what may be deleted. Will reach out to the convention committee for the recordings of the leads from 2021 and what they would like to put under the convention tab. New IT chair on webmaster committee, working personally with the LCF committee to sort out conference approved literature and get the right things on the website. Questions about PI referrals for the website. Discussion about shared personnel between HAWS Website and HAWSC IT committee causing possible issues, discussed some techniques to maintain separation between the two.

6. Chips and Literature Committee Report (Katie C.):

\$904 came in this month, chips are on backorder meeting with employee tomorrow. Considering buying more chips in bulk to have a stockpile for the future, sales have gone down lately, not sure why. Working on plan to deal with large orders, going to see if employee can take on startup kits. Working on shipping issues

7. Mainline (Adam gave update):

Adam spoke with Aiden, there are new committee members, there is a new Chair-elect, board is voting on chair soon, new editor, and content gatherer

8. Structure and Bylaws (Pat B.):

Minutes from conference are finished and will be sent out. There has been some negative feedback about the trustee memo and a discussion with the HAWSC S&B committee is expected. Reviewed new PI bylaws.

9. Outgoing Convention Chair Final Report (Chris G.):

Awaiting final financial report

10. Haws Conference Liaison (Adam):

Met to finalize minutes and send out for approval by HAWS, discussed creating history of advisory actions record.

11. Nominations Committee (Ole):

Interviewed Wayne B, extensive financial experience in professional and service life, not excited about finances but willing and capable to serve, acknowledged strengths and weaknesses in his service presentation great candidate for treasurer, very interested in outreach. Interviewed Anna A, extensive experience with outreach, highly educated and qualified, applied for outreach. Interviewed Logan C, acting mainline chair, been in role a few months, very enthusiastic

12. P.I. Chair (Brent):

Accomplished thus far:

- Built a general outline for the requirements and responsibilities of this position. I am going to motion next meeting to have these approved after the committee has a chance to look through them.
- Built a general guideline of the requirements and responsibilities of the yet to be formed Public Information subcommittee of the WSOB. Again, I will motion to have these approved next meeting.
- Meet through Zoom with members of Connecticut HA to aid them on their efforts to start real PI work. I have also shared with them all the finalized versions of our conference approved P.I. resources.
- Attended the Washington Area's first PI committee meeting to offer support and share the conference approved P.I. resources.
- Attended the Conference PI committee's meeting. They wanted me to ask the following
Is it in my positions purview to reach out to the fellowship? From time to time the PI committee of conference maybe looking for artwork submissions for PSA submissions for example. I would like to reach out to the fellowship to aid in these efforts through the mainline and other means. Being a new member in a newly created position I didn't want to act without at least making the board aware of my planned actions.
 - o What is the WSOB perspective on mine and my subcommittee's role vs the Conference PI committee's role? My thoughts are I believe that the PI conference committee should not be in contact with the public or the fellowship. Their role is in creating submissions and guidelines for PI efforts that will be later presented to conference for approval. I believe it is the WSOB PI chair and subcommittee's role to use those conference approved guidelines and resource to communicate with the fellowship and public.
- To move forward I will need a professional email account. I am aware of the long-standing efforts to create free accounts for us and while I fully support those efforts, I must express that I cannot move forward and I cannot start building contacts with an @gmail.com email account. Even if this cost us a small amount of money it will be a worthwhile investment to start to move forward on our PI efforts.

Goals for the first six months:

- Make Conference approved resources widely available to the fellowship.
- Make Public information a point of conversation in the fellowship.
- Find ways to make myself as the PI chair available to the both the fellowship and the public.
- Give feed back to the Conference PI committee on the needs of PI in the fellowship so we can grow our available resources.

Goals for the year:

- Begin building contacts with the professional community.
- Ensure national recovery communities are made aware of Heroin Anonymous.

12. Old Business:

- G suites needs a current federal filing papers which takes a while to get. Adam will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process) updated 4/11/21: still have not heard back, Adam will email Google again. 5/2/21, Submitted new case but still has heard anything back, will review next month.

6/13/21 Adam still has not heard anything back Pat will submit new request with assistance from Adam and Melinda.

7/11/21 Pat received a notice from google that their support team will be in touch on this matter within 24 hours, more to come next week. Discussion took place about using GoDaddy emails instead of Google Workspace.

8/8/21 Pat has been in communication with google and initiated the process to switch our account to google for non-profit, this is under review, more updates to come

10/10/21- Pat states this has fallen on backburner, will provide legible report next month

11/14- Pat is tracking down emails from google to activate non-profit account, this should be the final step to transitioning our account and will allow us to have more “.org” emails

- Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted
- Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted.
- Billy N makes motion to look into the feasibility of trademarking the name “Heroin Anonymous”

*Seconded and passes

-Updated 5/2/21- got into discussion about 12 step copywrites with a paralegal involved with small trademark/ copywrite firm. Billy is sitting down with paralegal this month to go over recommendations.

-Report on 6/13/2021- giving written presentation on trademarking name Heroin Anonymous next month, meeting with paralegal was very productive.

-Report on 7/11/2021:

Billy identified a lawyer in Texas who could economically handle our Trademark issue for the name "Heroin Anonymous".

Tom Mistili is admitted in several states to practice. He is experienced with non profit organizations business practices and some of those 12 Step Fellowships. His usual rate is \$295 per hour but he discounts for non-profits and I think he would accept \$250 an hour.

Motion: That the board have existing board member who chairs an Intellectual Property subcommittee. This could rotate every two years and I would be willing to chair the first time. (This was seconded and tabled in July)

-Discussion 8/8/21 Billy states that the term length and who will fill it are not set in stone. It is important to keep track of HA's intellectual assets like we do out financials.

*Motion passes, Billy and Pat will work on description of committee to submit for the board approval

-Motion to bring nomination for Matt L. off the table passes. Motion to amend item to nominate Matt for Vice-Treasurer, seconded and passes. Matt L is elected to Vice Treasurer

Motion to close HAWS Convention account (Ole): approved

13. New Business:

- **Nominations Committee Motions:**

- Motion to elect Logan C. as Mainline Chair, seconded and passes

- Motion to elect Wayne B. as Treasurer, seconded and passes

- Motion to elect Anna A. as Outreach Chair, seconded and passes

14. Open Forum:

Adam asks question about left over Marriott rewards from last convention

Motion to close passes at 12pm