



HAWS Minutes for 2/9/20

Keywords: CPA, New at large member, Password manager, Mainline start date

Meeting opened with the serenity prayer at 9:46 am.

Attendance

Mike L. (Phoenix, AZ), Faith M. (Phoenix, AZ), Ole C. (Phoenix, AZ), Melinda M. (Phoenix, AZ), Josh Q. (Phoenix, AZ), Chris G. (New Haven, CT), Adam D. (Phoenix, AZ), Pat B. (Rochester, NY), Tom H. (Atlanta, GA), Dalton L. (Birmingham, AL), Aiden F. (Phoenix, AZ), Katie C. (Birmingham, AL.)

Tradition: Tradition 2 was read.

Previous minutes read

There was a motion to accept the previous minutes and the motion passed.

Treasurer's Report (Josh Q.)

- Prudent reserve: \$6,000.00
- Beginning balance: \$17,029.91
- Ending balance: \$15, 634.74

Josh Q. is working with Monica Stern who is a local CPA who specializes in working with non-profits to get our federal listing in order. She is local in Phoenix which should make it easier for Josh to work with. We are still waiting for prices from her before she begins. Josh also spoke with the conference finance committee to review the conference budget. Everything on it seems to make sense but he will continue to work with the finance committee to look at possible ways to lessen the cost.

Motion to accept, motion passes.

Webmaster Committee Report (Chris G.)

Chris G. said everything is going well. He now has a committee in place, he has met with them once since this board's last meeting. There has been a minimal amount of rearranging on the website but nothing major. They are discussing a new plug-in format for the meetings that are listed on the site, but it is too early to have a clear direction on it. The conference referral section is now active on the HAWS website.

Chips and Literature Committee Report (Faith B.)

Faith is still getting the reports from Paypal from our old account to compare annual numbers to look at growth. Her subcommittee realized at their last meeting that a lot of the literature that is sent out with the shipments (new meeting form and welcome form) are not yet conference approved so they will be submitting that to the conference for approval. They realized that the shipping cost has went up about

.30 cents for smaller packages, so they will be adjusting prices to account for the increase. The new meeting kit chair may be stepping down as he is not really fulfilling his commitment. She contacted the conference LCF committee to be apart of their meeting but was not able to be in attendance.

Mainline (Aiden F.)

Aiden said there are currently 1,183 subscribers. Last month's campaign had 22.9% open with 5.6% click through rate. They are going to run in conjunction with the conference P.I. committee to help create a stronger identity for the Mainline. They will be running a survey to the fellowship of "how do you read the mainline" as far as online via phone or computer or printed versions. There was a motion on their subcommittee that stated, when outside entities inquire for more information on Heroin Anonymous to ask them to subscribe to the Mainline. They will have the P.I. committee review their submission guidelines. Brian B. will be bringing a referral to the conference to help figure out what direction the Mainline is going i.e.: only announcements from and for the fellowship, will it be for only stories, or will it remain both as it is? They are looking into resending the email notification to all subscribers who do not open it but wants to get the boards opinion on that first.

Structure and Bylaws Committee (Pat B.)

Pat said he has been taking time to familiarize himself with everything. He reached out to David S. (former S&B chair) to get some guidance. He will be reaching out to the conference S&B chair to speak with them as well to see how this board aligns with them. He will start making changes & updates to better differentiate the executive board (members on legal filing) and the actual HAWS board.

Convention Chair (Jonathan W.)

Not present; no report.

Haws Conference Liaison (Faith M.)

Faith said they met January 18th. They will be submitting some things to the conference to place on the website as far as "how to create an area" and implementing a new delegate registration document through the website. They are still waiting on a quote for sound equipment. Sharmyn and Mike are playing phone tag to get the vetting process for the referrals up and running but should have it ironed out soon. The conference outreach committee needs a lot of support. The conference budget will need to be revised as it does not include non- delegate chair-people.

Old Business

G suites needs a current federal filing papers which takes a while to get. Josh will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July, still in process)

Adam D. will set up a free password manager and go over it next month. (will remain but originally from January)

Adam D. will resubmit blurb in the Mainline outreaching open positions. (will remain but originally from January)

Aiden was able to get pricing on several meeting space options; however, he is not in attendance to answer questions about leasing terms. Will continue discussion next month. (from previous meeting from December, still process.)

Adam spoke with the trademark lawyer and received a copy of the trademark paperwork. He is still waiting to hear anything about trademark infringement regarding the book that was published and will report back next month. (still in process from December) Tom has committed to reading it through and Chris will reach out to friends in the fellowship and ask for advice as well.

AA reached out to us asking if we can have a board member in attendance at the world convention to be a part of a panel in Detroit this year. We will check our calendars and decide next month which board member should be there. (still in process from January)

Pat makes motion that Chris G. reaches out to the P.I. conference committee to put together a list of talking points of the message that will be carried at the AA Convention this summer. Motion seconded, motion passes.

Adam D. makes motion for Katie C. to step into the current open at- large position. Motion seconded, motion passes.

New business

Chris G. makes a motion to submit a referral to the LCF committee to take a hard look at getting a book ready for production to help to increase revenue for this fellowship. Motion seconded, motion passes.

Adam D. makes motion to hold next HAWS meeting at Ole's unless otherwise instructed via email because we have a space locked down.

Motion to close. Motion passes.

Next HAWS board meeting is Sunday, March 8, 2020 at 9:30 am AZ time.