



## **HAWA Minutes for 12/9/2018**

*Keywords: Trademark payment, HAWA guidelines, HAWA location change, Conference referrals, Web site content*

Meeting opened with the serenity prayer at 9:35 am.

### **Attendance**

Adam D. (Phoenix, AZ), Mike L. (Phoenix, AZ), Josh Q. (Phoenix, AZ), Ole C. (Phoenix, AZ), Jonathan W. (Atlanta, GA – NO VOTE), Melinda M. (Phoenix, AZ), Faith M. (Phoenix, AZ), Chris G. (Phoenix, AZ), Tim K. (St. Charles, MO), David S. (Phoenix, AZ)

**Tradition:** Tradition 12 was read.

### **Previous minutes read**

There was a motion to accept the previous minutes and the motion passed with minor revisions.

### **Treasurer's Report (Josh Q.)**

- Prudent reserve: \$6000.00
- Beginning balance: \$7,335.91
- Ending balance: \$7,489.81

Josh spoke with the lawyer and paid him for the logo trademark. Tim says that Steve did not receive the check. Josh will contact Steve, the trademark lawyer. The check has not cleared the bank yet.

There is a motion to accept the treasurer's report and the motion passes.

### **Webmaster Committee Report (Meagan F.)**

No report.

### **Chips and Literature Committee Report (Faith B.)**

A welcome letter is now being sent out in the startup kits. To request a startup kit, we are now using a form rather than the request being received by e-mail which should help with tracking.

Lucky line is very slow to produce keytags. Hopefully this will be alleviated after the holidays.

Faith will pay the PO box this month.

### **Mainline (Aiden F.)**

The Mainline missed November's edition because of lack of material. They are still reaching out for more material.

### **Structure and Bylaws Committee (David S.)**

David presented the newly-changed guidelines. There was a motion to accept the new version and it passed.

#### **Convention Chair (Jonathan W.)**

The committee still hasn't decided upon convention dates.

The hotel will be the Marriot at Atlanta Airport.

There is a conflict with "Dragon-Con" so many hotels will be booked-up in the area during that time.

They are in the process of fundraising.

David wants to know if there is a contract to sign. The treasurers will be in contact with one-another so that we can proceed with the hotel contract as soon as possible.

#### **Conference Liaison**

No report.

#### **Old Business**

There is a motion to move the next meeting's physical location to Adam's new office (405 W Southern Ave, #117, Tempe) and the motion passes.

Chris will make a referral sheet to be included in the monthly minutes/attendance e-mail.

Josh and Paul discuss the left-over money from the Portland convention. There is \$7,024 in the account now and we already gave \$2,500 to the Portland area. Paul suggests that HAWS keep the remainder of the money. Chris motions for Josh to move everything except \$600 to the main HAWS account. In the meantime, Adam will write a referral for the finance committee so HAWS receives instruction from the conference as to how to distribute income from conventions.

Paul mentions that the Wrap-it Up report from the recent convention isn't complete yet.

There is a discussion that some of the suggestions for new groups on the web site are now outdated because of the conference and conference-approved service manual. Chris motions to remove the suggestions for organization from the web site and the motion passes.

Adam makes a motion that the entire tab, "suggestions for areas", be removed from the web site. The motion fails.

Bryan stepped away from the advisor commitment. Mike will contact Aiden and ask that he writes a solicitation for the newly-open position.

#### **New Business**

There is a motion to close and the motion passes.

**Next HAWS board meeting: Sunday, January 13<sup>th</sup>, 2018 at 9:30 am AZ time.**