



## **HAWS Minutes for 1/14/2018**

**Keywords:** *SSL certificate, Shipping labels, Conference budget, At-large position*

Meeting opened with the serenity prayer at 9:34 am.

### **Attendance**

David S. (Phoenix, AZ), Chris G. (Phoenix, AZ), Josh Q. (Phoenix, AZ), Ian F. (Prescott, AZ), Jason S. (Phoenix, AZ), Mike L. (Phoenix, AZ), Bryan L. (Toledo, OH), Ole C. (Phoenix, AZ), Izzy R. (Las Vegas, NV), Adam D. (Phoenix, AZ), Paul F. (Portland, OR), Meagan F. (Birmingham, AL)

**Tradition:** Tradition 1 was read.

### **Previous minutes read**

There was a motion to accept the previous minutes and the motion passed.

### **Treasurer's Report (Josh Q.)**

- Prudent reserve: \$6000.00
- Beginning balance: \$9,812.85
- Ending balance: \$10,600.24

Josh is going to reimburse Mark P. \$118.58 for startup kit supplies.

Josh is still waiting for a proposed budget from the conference committee.

### **Webmaster Committee Report (Meagan F.)**

Meagan got new pictures of the chips on the web site, but the pictures are still very poor quality. She is going to order new chips and create new images.

The SSL certificate will cost \$120 per year. It is motioned that she makes this purchase. The motion passes.

There is not yet a conference page because no conference information has been given to the webmaster committee. It was suggested that the conference section of the web site be created while content is being assembled.

Meagan would like new information for the convention page. Paul commits to getting new content to Meagan.

The pamphlet text for the web site is proving difficult to display because of the WordPress platform it is being worked on.

### **Chips and Literature Committee Report (Faith B. not present but report sent by e-mail)**

Faith needs to put in a new order for key tags soon but literature is fully stocked.

Faith is experiencing technical difficulties with the label printer that was purchased. She may need to purchase a larger roll of labels but she is working with USPS to resolve the problem.

The FAQ section of the web site is very helpful.

Questions from the board to be answered next month:

- Are the bundles still going to be re-done?
- Have we made progress on creating a new PayPal?

### **Writing Committee (Ian F.)**

No report.

### **Structures and Bilaws Committee (David S.)**

No report.

Chris asked that David send the most recent version of the HAWS bylaws to the board. David agrees.

### **Convention Chair (Paul F.)**

The current balance in the HAWS Convention account is \$3,926.19.

34 people are registered for the convention and 27 room nights have been booked.

The committee is still creating workshops and panels. They've finalized and booked the entertainment for Friday and Saturday (DJ and comedy).

Speaker tape deadline is Feb 5<sup>th</sup>.

In general, they're having a lot of fun and more people are getting involved. Things are going well.

### **Conference Chair (Sharmyn T. not present but report delivered by David S.)**

They are waiting for contract edits from the hotel because there were problems with the listed room usage times.

The upcoming budget will appear high because they are planning on 6 members for travel but most will not request all of this money. They are still working on this.

Wisconsin reached out and are planning to elect delegates. New York and Portland have delegates elected. We expect at least 10 areas to be represented at the conference.

### **Old Business**

Chris will get contact information from Ian F. for a patent lawyer who may be able to help with heroinanonymous.com.

### **New business**

The current conference-calling system will be unavailable after the February HAWS meeting. Adam D. volunteers to consider new conference-calling options.

The current meeting room will become unavailable after Jason's commitment has expired in May. Jason commits to looking for a new board meeting venue.

Izzy will vacate his at-large position soon. March will be his last meeting. Ian will have a piece in the February Mainline soliciting resumes for the open position with a deadline of March 10<sup>th</sup> for resumes to be sent to the secretary e-mail.

Ian will also make a Mainline piece soliciting the open advisor position prior to Jason's exiting of the advisor position in May.

**Next HAWS board meeting: Sunday, February 11<sup>th</sup>, 2018 at 9:30 am AZ time.**