



HAWS Minutes for 8/13/2017

Keywords: Convention account, chip color, conference, distributed conference documents

Meeting opened with the serenity prayer at 8:10 am.

Attendance

Adam D. (Phoenix, AZ), Chris C. (Birmingham, AL), Mike L. (Phoenix, AZ), Tim H. (Portland, OR), Joe R. (Portland, OR), Ole C. (Phoenix, AZ), Jason S. (Phoenix, AZ), Faith B. (Phoenix, AZ), Chris G. (Phoenix, AZ), Izzy R. (Las Vegas, NV), Paul F. (Portland, OR), Meagan F. (Birmingham, AL), Winston W. (Birmingham, AL), Jake R. (Birmingham, AL), Ian F. (Prescott, AZ), Josh Q. (Phoenix, AZ), David S. (Phoenix, AZ), Bryan L. (Toledo, OH), Claire F. (Portland, OR)

Tradition: Tradition 8 was read.

Previous minutes read

There was a motion to accept the minutes and the motion passed.

Treasurer's Report (Josh Q.)

- Prudent reserve: \$6000.00
- Beginning balance: \$7797.13
- Ending balance: \$7059.43

The 2018 HAWS convention hotel contract was signed.

Webmaster Committee Report (Meagan F.)

She is still waiting to speak with the person who can help with implementing a new meeting plugin. This should not be a problem. They have posted the 2018 HAWS Convention link on the HAWS web site.

David S. asked if they have the ability to post an archive of speaker tapes. There is a discussion about whether or not it is a good idea to post speaker tapes on the HAWS website. It was decided that it is not a good idea because the speaker's opinion could be taken as the opinion of HA as a whole.

Chips and Literature Committee Report (Faith B.)

We are now breaking even for shipping because of the chip price increase. Sometimes PayPal is charging \$0.30 instead of \$0.40. Faith is trying to figure this out with PayPal. Faith is also trying to get the 60-day chip changed to orange instead of red. She thought this was fixed but it was not.

It was suggested that Faith write a “Frequently Asked Questions” for the web site about Chips and Literature.

Writing Committee (Ian F.)

There was a meeting yesterday at the convention where many people showed up to talk about literature. There are concerns about the amount of work the pamphlets will be and Ian does not think that he can get 15 pamphlets done by the deadline before the convention.

Structures and Bilaws Committee (David S.)

No report.

Convention Chair (Paul F.)

The bank account is set up. They added \$700 to the \$500. They spent \$200 on pamphlets and a banner. There is currently \$1000 in the account.

The hotel contract is complete. The conference contract addendum was created and sent to David S and Sharmyn T.

The registration page for the convention is complete at hawc18.com. This should be open for registration tonight.

Conference Chair (Sharmyn T.)

The conference was very successful. 18 different states were represented. There were four documents that were sent to anyone who called in or were present at the conference. These are to be taken back to the area/groups to be discussed. They are appended at the end of this document.

It was noted that *a lot* of people read the Mainline.

There was discussion about whether or not the entire HAWS board needs to go to the conference. It was decided that they may not all need to go but that certain positions may be more crucial than others.

Old Business

Chris G. needs to get into contact with the lawyer.

Mike L. will file the AZCC paperwork this Monday.

Adam D. was voted into the at-large position.

New business

Faith would like to purchase a scale for weighing chip orders because they are sometimes very large. This was motioned and passed.

Faith will bring samples of the chip colors available from LuckyLine next HAWs meeting.

Next HAWS board meeting: Sunday, September 10th, 2017 at 9:30 am AZ time

Procedure For Delegate/Alternate Election

To The Heroin Anonymous World Service Conference

1. Delegates and Alternate Delegates are to be elected to the WSC (World Service Conference) by each Area. Each Area shall have two (2) votes, which may be carried by two (2) Area Delegates or Alternate Delegate(s), in person only.

* If an Area has more than 10 meetings per week of its groups (excluding H&I), then that Area will be entitled to additional votes. See the table at the bottom for the number of votes your Area is entitled to.

2. The purpose of the Alternate Delegate is to assist the Delegate and to assume the responsibilities of the Delegate when necessary. Suggested requirements and qualifications are the same as those for Delegates. Any Alternate who replaces the Delegate at the WSC will remain on the WSC mailing list as that Area's Delegate for the balance of the unexpired portion of the original Delegate's term until the Area Chairperson informs the WSC otherwise. Such an Alternate Delegate succeeding to a Delegate position is eligible to run for election to a full Delegate term.
3. The Area must decide at the Delegate election who is eligible to be a Delegate. It is suggested that the GSR, District Officers, Service Committee Chairpersons, Area Officers and other members who are involved in H.A. service qualify for the election. It is further suggested that Delegates have at least two years of continuous sobriety.

4. The Delegate and Alternate Delegate are to be elected for a term of four (4) Conferences, within a period of four (4) consecutive years. It is suggested that the spirit of rotation be followed.

5. When necessary, Delegate elections are to be held 120 days prior to the World Service Conference. It is suggested that all new Delegates for the current WSC be elected at least 90 days prior to the upcoming WSC in order to be prepared.

*Eligible Delegate Votes

- 1-10 Meetings – 2 Delegates
- 11-20 Meetings – 3 Delegates
- 21-30 Meetings – 4 Delegates
- 31-50 Meetings – 5 Delegates
- 51 – 100 Meetings – 6 Delegates

Area Application Form

The purpose of this form is to promote communication and participation within our growing fellowship. If an area would like to become recognized by the HAWSC (Heroin Anonymous World Service Conference) please fill out the application completely and return it to the World Service Conference Secretary. This form will only be used until the beginning of the 2018 WSC. Once the WSC has started, all new Area submissions will go to the WSC floor to be accepted

Once an application is accepted, it is the intent of the HAWSC that the Delegates from each area send a quarterly report to the World Service Conference Secretary containing information including but not limited to number of meetings in your area, status of district and/or area structure and questions or concerns with traditions, Conference information or other issues.

Please only apply as an individual state. Once the Conference has begun, the issue of Areas containing 2 or more States or multiple Areas within one State can then be addressed.

Area Application Form

Country:

State/Region:

Number of Current Active Meetings: _____

Do the Meetings Have a Group Service Rep: Yes _____ No _____

Is There A Monthly Area Business Meeting: Yes _____ No _____

Is The Area Setup As A Non-profit (501c3): Yes ____ No ____

Contact Information:

Name:

Phone:

Email:

Any other information regarding the Area:

World Service Conference Delegate

1. Conference Delegates are required to have a working knowledge of the Twelve Steps, the Twelve Traditions, the Twelve Concepts of Service and the World Service Charter.
2. Attend the World Service Conference (WSC) prepared, in order to be able to vote knowledgeably. Conference Delegates should be present during all voting times until the end of the Conference. Every Conference Delegate, after his or her election, will notify the World Service Office (WSO) in order to be placed on the mailing list and to receive all Conference materials, which require several hours of study.
3. After the Conference, the Delegate transmits the information back to his or her Area through Area and District Meetings as well as to individual Groups. It is important that the information about the WSO and WSC be passed on with enthusiasm, encouraging the continued health and growth of H.A.
4. Delegates shall encourage their Areas to generate funds to help support World Services.
5. Delegates must be prepared to attend District and Area service meetings. They must understand the issues in their Areas to be better able to present them to the Conference.
6. Delegates cooperate with WSO by providing local meeting information numbers and updated meeting lists.
7. Delegates provide H.A. leadership by helping to solve local problems involving H.A. Traditions. In the spirit of this leadership need, it is suggested that, if possible, Delegates and Alternate Delegates not hold any other service commitments at the District or Area Level. Further, in the spirit of rotation, wherever possible, Delegates should only serve one term and not consecutive terms.
8. Delegates visit Groups in the Districts/Areas and are sensitive to their needs and reactions. They should learn how the Groups have reacted to Conference reports. Delegates know communication is a two-way street, with information moving in both directions.
9. Delegates serve on a World Service Conference Committee and work closely with Committee members throughout the year. It is the Delegate's responsibility to work closely with other members of their WSC committee to ensure that it is in action throughout the year.
10. Delegates keep Alternate Delegates fully informed so that the Alternate can replace the Delegate in an emergency.

11. Delegates shall help all newly elected WSC Delegates from their Areas by passing on knowledge of WSC procedures.

12. They are also responsible for contacting the WSC Secretary at least once per quarter to provide the secretary with Area reports and updates.

WSC Committees Statement of Purpose

Conference Committee:

HAWSConferencechair@gmail.com

The purpose of the WSC Conference Committee is to organize the World Service Conference, which includes:

- A. Hotel site selection and negotiations.
- B. Preparation of the agenda.
- C. Preparation and review of the minutes from each Conference for distribution.
- D. Compile the Delegate Packets.
- E. Develop policies and procedures for the Conference.

The WSOB and its' Board of Directors are responsible for negotiations of contracts related to the Statement of Purpose of the Conference Committee. This includes WSC hotel contracts and taping contracts, which will be coordinated with the Conference Committee.

A subcommittee of the Conference Committee also serves as a Credentials Committee. This Committee reviews all petitions to the WSC for Area recognition, as well as the Delegate Credential forms

A subcommittee of the Conference Committee also serves as a Conference Coordination subcommittee. This subcommittee assists in all aspects of Conference planning. The Conference Coordinator shall chair this subcommittee. The Conference Coordinator shall not be a voting member of the Conference. The term of service begins with the end of the Conference during which he/she is selected and ending at the end of the second successive Conference.

Public Information Committee:

HAWSPICChair@gmail.com

The Public Information Conference Committee develops, initiates, and plans the means of communication to the public, which is presented to the Conference for Fellowship approval.

Hospitals and Institutions Committee:

HAWSHandlChair@gmail.com

To provide assistance and guidance to individual Districts as well as service Areas that initiate hospital and institutional activity.

Chips, Literature and Formats:

HAWSWritingChair@gmail.com

The WSC Chips, Literature and Formats Committee reviews, edits and submits to the WSC for approval, WSC approved literature, H.A. pamphlets and H.A. books. It is the function of this subcommittee to facilitate the expression of our Fellowship through the writing of material for distribution.

The literature dealt with is of the following type:

- A. The proposed item will expand the inventory of materials adopted by the Fellowship and aids membership in an understanding and application of the Twelve steps of Heroin Anonymous and the Twelve Traditions of Heroin Anonymous.
- B. The proposed item carries the message of H.A. to the Heroin Addict who still suffers.
- C. The proposed item supplies valuable information to the professional fields with which heroin addicts would most likely come in contact with.
- D. The proposed item clarifies the nature of heroin addiction to the general public and fellowship.

Structure and Bylaws Committee:

HAWSStructureandBylaws@gmail.com

To formulate the bylaws, guidelines, and structure by which Heroin Anonymous can operate day-to-day, at Conferences, Regions, Areas, Districts and elsewhere around the World. We execute with great diligence the task of being of maximum service to our fellowship by introducing new verbiage into a comprehensive World Service Manual in the first quarter of the year following the conference allowing our fellowship to grow and flourish.

Information Technology Committee:

HAW SITChair@gmail.com

The purpose of the Information Technology Committee is to serve as a resource for the H.A. service structure in areas of emerging technologies. In addition, the IT Committee facilitates and assists Areas and Districts in approving their local websites, so that they may have a link directly from the H.A. web properties. The IT Committee, on an ongoing basis, will work on adapting available technologies to better carry the message of H.A., while always keeping in mind the Twelve Traditions and Twelve Concepts of H.A., H.A. policies, privacy and security.