



## H.A.W.S., Inc. Minutes for 8/8/21

Meeting opened with the serenity prayer at 9:31 am.

### 1. Attendance:

Adam D. (Phoenix, AZ), Katie C. (Birmingham AL), Chris G. (New Haven, CT) Pat B. (Rochester NY), Brandon H. (Birmingham, AL), Dalton L. (Birmingham AL), Billy N. (Del Ray Beach, FL), Sara U. (Indianapolis IN), Vance S. (Canton, OH), Jon P. (Rochester NY), Ole C. (Phoenix AZ), Melinda M. (Phoenix AZ), Frank M. (Interview)

**1-A. Frank Speaks to Service Resume and Non-Addict Advisor application:** Frank mentioned experience with founding non-profit for addicts in his community, 25 years of experience with Ford Motor Co., the board had various questions for Frank. Frank singed off at 9:54, discussion on application later in meeting.

**2. Tradition:** Tradition 8 was read

### 3. Previous minutes read:

Motion to accept minutes passes

### 4. Treasurer's Report (Melinda M.):

Bank Balances

-Main Account \$19,871.57

-AZ Federal \$12.92

-PayPal \$2,793.15

-Convention \$20,382.80

Pat mentions that 11 travel stipends have been requested

\*Motion to accept the treasurer's report is passed

### 5. Webmaster Committee Report (Sara R.):

Reached out to IT committee to carry corresponding role for conference, committee is going to meet with Sarah to get her up to speed. Good news is that member of the committee with WordPress experience has recommitted to IT/Webmaster committees although we still feel that more formal support is needed in this area. Also hoping to recruit service workers at HA Conference. HAWS website cart system should be ready within the next 2 weeks. Discussion about recommendations to remove outdated COVID info on website.

## **6. Chips and Literature Committee Report (Katie C.):**

Finally got all the new chips in, there were some difficulties, they shipped the chips to the wrong address, we got it fixed and now have everything. Bobby is working hard to get all those back orders resolved. We brought in \$2,508 in sales that's up 123% from last year. Looking into why some orders were being returned.

## **7. Mainline (Adam gave update):**

-Mainline is still being produced, a couple applicants are being fielded to fill vacant spots, Aiden will keep us posted about applicants for Chairperson

## **8. Structure and Bylaws (Pat B.):**

-Nothing new to report

## **9. Convention Chair (Chris G.):**

Things are going well, nice agenda. Thinking about new flyer for odds and ends, home stretch. Over 160 people have pre-registered, we are meeting room commitment for hotel. We are concerned about the food and beverage minimum, only 30% of required banquets are sold. Covid is a concern, hotel has reinstated mask mandate, this may affect attendance. More discussion about banquet to follow. Another concern is that the hotel has not been very responsive.

## **10. Haws Conference Liaison (Ole):**

Randy G. will be parliamentarian, he did the first conference. Committee has registration list all straightened out. Talked about supplies and equipment for conference. Conference committee is ready.

## **11. Old Business:**

- G suites needs a current federal filing papers which takes a while to get. Adam will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process) updated 4/11/21: still have not heard back, Adam will email Google again. 5/2/21, Submitted new case but still has heard anything back, will review next month.

6/13/21 Adam still has not heard anything back Pat will submit new request with assistance from Adam and Melinda.

7/11/21 Pat received a notice from google that their support team will be in touch on this matter within 24 hours, more to come next week. Discussion took place about using GoDaddy emails instead of Google Workspace.

8/8/21 Pat has been in communication with google and initiated the process to switch our account to google for non-profit, this is under review, more updates to come

- Pat B. will submit blurb in the Mainline outreaching open positions including an advisor and 2 at large positions. (Will remain but originally from January 2020, Update: new positions will be added to the blurb;1 at-large, chairperson, vice chair, vice-treasurer, and secretary)
- Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted
- Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted.
- Billy N makes motion to look into the feasibility of trademarking the name “Heroin Anonymous”

\*Seconded and passes

-Updated 5/2/21- got into discussion about 12 step copywrites with a paralegal involved with small trademark/ copywrite firm. Billy is sitting down with paralegal this month to go over recommendations.

-Report on 6/13/2021- giving written presentation on trademarking name Heroin Anonymous next month, meeting with paralegal was very productive.

-Report on 7/11/2021:

Billy identified a lawyer in Texas who could economically handle our Trademark issue for the name “Heroin Anonymous”.

Tom Mistili is admitted in several states to practice. He is experienced with non profit organizations business practices and some of those 12 Step Fellowships. His usual rate is \$295 per hour but he discounts for non-profits and I think he would accept \$250 an hour.

**Motion:** That the board have one board member who chairs an Intellectual Property subcommittee. This could rotate every two years and I would be willing to chair the first time. (This was seconded and tabled in July)

-Discussion 8/8/21 Billy states that the term length and who will fill it are not set in stone. It is important to keep track of HA’s intellectual assets like we do out financials.

\*Motion passes, Billy and Pat will work on description of committee to submit for the board approval

**Motion:** That the HA board set a maximum of \$1500 at this time to have him handle the official paperwork for us to get the trademark on Heroin Anonymous as that is the top priority.

-Discussion 8/8/21 Billy states that Tom M is a good choice because he has worked with 12 step fellowships in the past.

\*Motion passes

## **12. New Business:**

- Email from Jon P. about board involvement, some discussion was had, Jon will attend next month to speak to his wishes for future involvement with HAWS board

Update 8/8/21- Jon speaks to his email about feelings with his ability to be useful to the board, he admitted that he had a lot of fears about being new but made clear he wishes to re-commit and be a part of the board.

- Discussion about Non-addict advisor applicant Frank M. motion to invite Frank to next HAWS meeting for interview passes.

Update 8/8/21- Discussion about Frank's interview today. Concerns and possible assets were voiced.

\*Motion to table filling any further positions on HAWS Board until after conference passes.

-Frank M. Withdrew his application

- Adam shared HAWS PowerPoint to be presented at conference, discussion followed. Chris makes suggestion to add a slide for feedback and future directions from the fellowship. Suggestion about adding statements about open positions to slideshow.

## **13. Open Forum:**

- Jon asks about remote options for conference, there are none
- Brandon asks about what committee to attend as a voting at large member.

**Motion to close passes at 11:55am**