



H.A.W.S., Inc. Minutes for 7/11/21

Meeting opened with the serenity prayer at 9:35 am.

1. Attendance:

Adam D. (Phoenix, AZ), Katie C. (Birmingham, AL), Chris G. (New Haven, CT) Pat B. (Rochester, NY), Brandon H. (Birmingham, AL), Dalton L. (Birmingham, AL), Billy N. (Del Ray Beach, FL), Sara U. (Indianapolis, IN), Aiden F. (Portland, OR), Vance S. (Canton, OH)

2. Tradition: Tradition 7 was read

3. Previous minutes read:

Motion to accept minutes passes

4. Treasurer's Report (Melinda M.):

Bank Balances
Chase Main \$22550.66
Convention \$21319.45
AZ Federal \$15.92
PayPal \$2511.23

Having trouble with the CPA replying about our 2018 taxes and our current year taxes. Open to suggestions on whether to get a new CPA or maybe have someone else on the board reach out and see if they get a different response.

Adam asked about clarification on how early the board should be sent the conference budget to be approved

Motion to accept the treasurer's report is passed

5. Webmaster Committee Report (Sara R.):

Nothing too new going on, looked into website upkeep services and seemed to get a lot of strange companies reaching out. Some connections through the fellowship that may be willing to give us guidance on what type of services to purchase. Aiden mentioned that we should find a "word press developer", checking out upwork.org and we cannot accept discounted services.

6. Chips and Literature Committee Report (Katie C.):

\$2,335 in sales, having trouble getting the new card on file. Bobby the employee is amazing. Discussion took place about what to do with hard mail Adam is getting in the P.O. box

7. Mainline (Aiden outgoing)

-Aiden's 8 years on HAWS officially was reached in April. After a good search no new candidates have been found, and the current committee members are all overextended and unable to step into the Chair role. He will continue serving on the subcommittee but would like to bow out of future attendance at HAWS and pass the baton to the board to continue searching for the Mainline Chair replacement.

- talked about being willing to set up incoming committee

8. Structure and Bylaws (Pat B.):

-Nothing new to report

9. Convention Chair (Chris G.):

Things are going well, approving final banquet flyer and spending money on supplies. Program committee also discussed the questionnaire questions such as method of use and MAT, removed convention specific items and it is mainly a membership demographic questionnaire. Adam spoke to history of these surveys at Arizona conventions. Discussion about if a survey is really needed at this time. It was decided that questionnaire will not be put out at this time.

10. Haws Conference Liaison (Ole):

Working on getting list of non-delegate chairs. First submission packet had some errors, new packet was sent out without errors. Meeting again soon. Parliamentarian stepped down and conference is in search of new one.

11. Old Business:

- G suites needs a current federal filing papers which takes a while to get. Adam will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process) updated 4/11/21: still have not heard back, Adam will email Google again. 5/2/21, Submitted new case but still has heard anything back, will review next month.

6/13/21 Adam still has not heard anything back Pat will submit new request with assistance from Adam and Melinda.

7/11/21 Pat received a notice from google that their support team will be in touch on this matter within 24 hours, more to come next week. Discussion took place about using GoDaddy emails instead of Google Workspace.

- Pat B. will submit blurb in the Mainline outreaching open positions including an advisor and 2 at large positions. (will remain but originally from January 2020, Update: new positions will be added to the blurb;1 at-large, chairperson, vice chair, vice-treasurer, and secretary)
- Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted

- Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted.
- Billy N makes motion to look into the feasibility of trademarking the name “Heroin Anonymous”

*Seconded and passes

-Updated 5/2/21- got into discussion about 12 step copywrites with a paralegal involved with small trademark/ copywrite firm. Billy is sitting down with paralegal this month to go over recommendations.

-Report on 6/13/2021- giving written presentation on trademarking name Heroin Anonymous next month, meeting with paralegal was very productive.

-Report on 7/11/2021:

Billy identified a lawyer in Texas who could economically handle our Trademark issue for the name “Heroin Anonymous”.

Tom Mistili is admitted in several states to practice. He is experienced with non profit organizations business practices and some of those 12 Step Fellowships. His usual rate is \$295 per hour but he discounts for non-profits and I think he would accept \$250 an hour.

motion is the board have one board member who chairs an Intellectual Property subcommittee. This could rotate every two years and I would be willing to chair the first time.

second motion would be that the HA board set a maximum of \$1500 at this time to have him handle the official paperwork for us to get the trademark on Heroin Anonymous as that is the top priority.

*Tabled until next month

- Conference submission discussion- Brandon discussed LCF Committee’s changing of a typo in the 6th tradition. Discussion about how votes should be decided, right of decision etc.

Discussion took place about the board of trustee’s referral and how it could affect the board.

Adam gave some directions about board officers sending job reports to Pat so that we can put together a presentation.

12. New Business:

- Non-delegate/ board reimbursement for conference/convention travel- Melinda, Ole and Adam discuss history around reimbursement for travel/lodging. Conference committee has list of non-delegate chairs. Melinda stated that we have around \$15,000. Adam mentioned not being able to deny non-delegate. Billy suggests giving each non-delegate chair and board member a stipend regardless of stated need and allow them to send back money they don’t need. Chris makes motion to allow \$700 travel stipend per applicable chairs/board members, motion is seconded.

Discussion about motion and if the stipends are transferable to other board members, etc. all those requesting funds should email hawssecretary@gmail.com

*Motion passes

- Email from Jon P. about board involvement, some discussion was had, Jon will attend next month to speak to his wishes for future involvement with HAWS board
- Melinda asking for assistance preparing report for conference
- Discussion about Non-addict advisor applicant Frank M. motion to invite Frank to next HAWS meeting for interview passes.

Motion to close passes at 12:05pm

Emergency Board Meeting was requested by Melinda to make motion regarding conference travel stipends, Board met on 7/16/21 at 5:40pm Phoenix time

Attendance: Adam D, Pat B, Ole C, Billy N, Vance S, Katie C, Sara U

Melinda: Mentioned that she misread the conference committee's budget and that they had in fact earmarked monies for the entire board to fly to conference if possible. Melinda also confirmed with the conference committee chair that they wished to bring as many board members as were able to the conference.

Motion: Motion to make the \$700 stipend available to all board members upon written request to the HAWS Secretary under the assumption that all excess funds will be contributed back to HAWS.

-This motion was seconded. Discussion was around the difference, pros and cons of reimbursements, budgets and stipends, fiduciary responsibility and avoiding a class system on the board. The majority of the board was in favor of approving monies but the question of when and how was more varied. The motion passed with 3 in favor, 2 abstentions and one opposed.

Meeting Closed at 5:55pm