



## **HAWS Minutes for 4/11/21**

Meeting opened with the serenity prayer at 9:34 am.

### **Attendance**

Adam D. (Phoenix, AZ), Katie C. (Birmingham, AL), Chris G. (New Haven, CT) Pat B. (Rochester, NY), Aiden F. (Phoenix, AZ), Ole C. (Phoenix, AZ), Brandon H. (Birmingham, AL), Dalton L. (Birmingham, AL), Jon P. (Rochester, NY), Billy N. (Del Ray Beach, FL), Sara U. (Indianapolis, IN)

**Tradition:** Tradition 4 was read

### **Previous minutes read**

There was a motion to accept the previous minutes and the motion passed

### **Treasurer's Report (Melinda M.)**

Arizona Federal:

-Main \$6,284.90

-Savings (prudent reserve): \$6,000.00

-Special saving \$190.22

Chase:

-Convention \$15,984.87

-Main \$570.00

PayPal: \$6,561.40

Melinda said she is still unable to figure out what the \$295.87 charge is, does not have the ability to call in. Working on access to a bank card for Chase. Making another bank appointment since they were not able to help at the teller. Deposited one hundred dollars yesterday. Asked if there is a spot on the website giving the correct name to make checks payable to?

\*Motion to accept treasurer's report passes

### **Webmaster Committee Report (Sara R.)**

We are meeting this evening 5pm. Lauren from Napa CA is doing great as secretary. We have been in contact all month transitioning her into the position. We have been getting pretty harsh emails about passwords for the zoom meetings. They are not updated. Need guidance on how to get passwords or even if they are still active. Maybe a small message in the Mainline? Discussion follows with members asking questions and giving guidance. Sara will add a disclaimer to the online meetings page of the website. Ole suggested a referral to the conference on online meeting system. We have not heard from Jeff all month about updating the cart. Hopefully, he shows up tonight.

### **Chips and Literature Committee Report (Katie C.)**

Sales were \$1,942... going up from last year, new customers as well. Has candidate interested in startup kit position.

### **Mainline (Aiden F.)**

Close to 20% open rate, 80% open rate on welcome emails, this will eventually help all of our open rates, mainline also get inquiries about zoom meeting passwords, mentioned that an ad-hoc for digital meeting database would require some volunteers with data related experience. High hopes that Tennessee area newsletter committee can help the mainline.

### **Structure and Bylaws (Pat B.)**

No updates on the service jobs list or liaison languages, went to conference committee on structure and bylaws, committee is wondering if or how often the up-to-date HAWS bylaws should be added to the service manual, will discuss more in new business. Also worked on a proposal for giving the convention chair a vote.

### **Convention Chair (Chris G.)**

Uptick in pre-registrations, convention is 4.5 months away, nice to see the increase. Draft program has been created, still shuffling some ideas around. Getting speakers worked out and finalized in the next few weeks. The big concern is Marriot Hotel's covid capacity protocols being lifted in time for the event.

### **Haws Conference Liaison (Ole C.)**

Low attendance at last meeting, Kennedy has been emailing reminders to all the delegates and keeping website up to date, Dalton confirmed that Ole is doing a good job. Put some business off due to low attendance. Outline for conference is in place, minor details need tweaking. Outreach committee is looking for guidance on what to do. Board asked questions and had discussion about registration, travel and reimbursements.

### **Old Business:**

- G suites needs a current federal filing papers which takes a while to get. Adam will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process) updated 4/11/21: still have not heard back, Adam will email Google again.
- Pat B. will submit blurb in the Mainline outreaching open positions including an advisor and 2 at large positions. (will remain but originally from January 2020, Update: new positions will be added to the blurb; 1 at-large, chairperson, vice chair, vice-treasurer, and secretary)

- Pat B. will draft language for how liaisons will attend these meetings, as far as at the start of the meeting or throughout the entirety of the meeting. Ole makes a motion to accept these edits and additions to the bylaws, seconded. Pat makes a motion to table this, seconded, passes.
- Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted
- Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes. updated 4/11/21: stays on old business until debit card and other issues are sorted
- Pat makes a motion to create a second jobs duties and descriptions for the board, seconded, passes.
- Pat makes a motion to make the convention chairperson a voting member of the board, seconded.  
Pat speaks to motion, discussion follows, it is noted that this would give the board an in house expert in the previous convention. Discussion about methods for convention and board involvement in other fellowships.

\*Pat will come back with more detailed proposal next month updated 4/11/21: new proposal was discussed at length, the idea of making a designated board member liaison to the convention was floated in lieu of the current motion

#### **New Business:**

- Ole, discussion about board involvement on referrals committee. Motions to assign board member to conference referral sub-committee, seconded. Jon P was assigned to this committee and Ole will attend as well. Jon said that he attended the committee, and they are discussing the future process for discussing referrals
- Pat B- brought up question and discussion from the S&B subcommittee and where to list and how often to update the board's bylaws with the service manual, it was suggested by the board to take no action until the new board of Trustees is put in place after conference
- Billy N makes motion to look into the feasibility of trademarking the name "Heroin Anonymous"

#### **\*Seconded and passes**

There was some discussion about if not owning "heroinanonymous.com" will make this process difficult

- Adam- point of information, next meeting is on mother's day. Ole makes motion to move board meeting to May 2, seconded and passes

**There was a motion to close, Motion passes.**