



## HAWS Minutes for 3/14/21

*Keywords: Close AZFCU, Convention Report, Cart System*

Meeting opened with the serenity prayer at 9:34 am.

### **Attendance**

Adam D. (Phoenix, AZ), Katie C. (Birmingham, AL), Chris G. (New Haven, CT) Pat B. (Rochester, NY), Aiden F. (Phoenix, AZ), Ole C. (Phoenix, AZ), Brandon H. (Birmingham, AL), Dalton L. (Birmingham, AL), John P. (Rochester, NY), Billy N. (Del Ray Beach, FL), Sara U. (Indianapolis, IN)

**Tradition:** Tradition 3 was read

### **Previous minutes read**

There was a motion to accept the previous minutes and the motion passed

### **Treasurer's Report (read by Adam in Melinda's absence)**

Not much to report except still waiting on the Articles to update so that Adam can close our accounts down at Arizona Federal Credit Union.

All account balances are below. If you have any questions, please feel free to reach out. I have attached a copy of the expense report that the Conference has given me. If you have any questions you need me to reach out to the Conference with please email them over

- Checking Account \$6345.54
- Prudent Reserve \$6000.00
- Special Saving \$190.22
- Convention Account \$14169.25
- New Checking Account \$485.00
- PayPal \$5343.48

\*Motion to accept treasurer's report passes

### **Webmaster Committee Report (Sara U.)**

- Lauren from Napa, CA joined the meeting, interested in the secretary position. She introduced herself and seemed well organized, involved in recovery and enthusiastic about the position. All in favor of her being the secretary and running the ha webmaster email. Sara will begin to transition her into the secretary's position.

- Members of the webmaster committee had not received a Mainline this year to update it on the website. That was figured out and all of the Mainlines are up to date. To avoid this in the future, [hawswebmaster@gmail.com](mailto:hawswebmaster@gmail.com) will be added to the mailing list for the Mainline (it was confirmed that the webmaster email was not signed up for the mainline).

- Kennedy joined the meeting representing the conference committee to discuss changes needed to the conference tab. The registration needed to be added and a few other things were discussed for the conference tab that were noted and changes made by Jeff. All is up to date.

- The order page and shopping cart will be up very shortly. Once it is up and running, we will be discussing our next order of business as far as the website projects that may need to be done.

### **Chips and Literature Committee Report (Katie C.)**

-Katie C. Sales were \$1,282... still down from last year (63%). Still working on startup-kit person, we want the candidates to present a resume.

### **Mainline (Aiden F.)**

-Aiden F. Back over 20% for open rates and 1.2% clicks, 15% open rate and 3% click on the second send, this is awesome, this may be due to the welcome email which has a 75% open rate, 30% clicks. Non delivery phenomenon is still a mystery, system should be working better now. Mainline is getting interesting emails from public information databases for services, a similar request for Arizona DOC, I have been sending them to the relevant areas. We have good contact for march and we are stoked about the open rates. Aiden plans to stay on committee after his chair term is up.

### **Structure and Bylaws (Pat B.)**

-Pat B.- Made some minor updates to the bylaws including the new section on “vice treasurer” as well as adding language about Heroin Addict/Non advisors.

-There isn't language about the number of advisors we have at all and this may be reflected in the new jobs list but for now I did update the limit of board members from 11 to 12 to reflect the added advisory position. and I heard from a delegate today that a resume for non-addict advisor may be sent in soon. Should we add Vice treasurer to the mainline blurb? No updates on jobs list project.

### **Convention Chair (Chris G.)**

-Chris G. said everything is going fine, working getting different positions filled. Everything is moving slower because of pandemic travel restrictions, hoping that momentum will pick up soon. Trying our best with what we have.

### **Haws Conference Liaison (Ole C.)**

-Ole C. made it to the meeting, two points on information...they wanted everyone to know that planning for conference is done and on track, making small edits to last years plans. Outreach sub-committee is going to submit a referral to join the WSOB. Questions and discussion about the purpose of the Outreach sub-committee. Chris suggests that Ole clarify that the conference is in touch with the delegates.

## Old Business:

- G suites needs a current federal filing papers which takes a while to get. Adam will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process)
- Pat B. will resubmit blurb in the Mainline outreaching open positions including an advisor and 2 at large positions. (will remain but originally from January 2020, Update: new positions will be added to the blurb;1 at-large, chairperson, vice chair, vice-treasurer, and secretary)
- Pat B. will draft language for how liaisons will attend these meetings, as far as at the start of the meeting or throughout the entirety of the meeting. Ole makes a motion to accept these edits and additions to the bylaws, seconded. Pat makes a motion to table this, seconded, passes.
- Ole makes a motion to restrict all Venmo uses, seconded. Billy makes a motion to amend this to include wording of "HA only accepts contributions of funds through designated official HA channels", seconded, passes. Amended motion passes. Melinda will send a referral to the conference to ask them to add this to the service manual.
- Billy N. presentation on trademarks and Intellectual property, discouraged the use of legal letters without litigation to follow up. Talked about the costs of even affordable legal help being out of our reach. Trademark, copyright and patent lawyers are highly specialized. Suggests that 2 or 3 board members form ad-hoc to examine book in question: "Faith in Heroin Anonymous" Adam, Billy, Jon and Katie have volunteered to read and give a report on the book. More discussion, Billy notes that AA's Big Book (old editions) are not protected. Chris mentioned that the only trademark we have is for our logo, Billy said we should trademark the name "heroin anonymous"
- Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes.
- Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes.
- Melinda M. makes a motion for chips and lit to create a budget and a prudent reserve to be voted on next month, seconded, passes. \*update 3/14 from Katie, hard to made a budget. The only expense is startup kits which are funded by chip order revenue. Discussion and suggestions from the board. Consensus seems to create a threshold of maximum amount of money the account would ever need and always send the overflow to the main account
- Pat makes a motion to create a second jobs duties and descriptions for the board, seconded, passes.

- Pat makes a motion to make the convention chairperson a voting member of the board, seconded.  
Pat speaks to motion, discussion follows, it is noted that this would give the board an in house expert in the previous convention. Discussion about methods for convention and board involvement in other fellowships.

\*Pat will come back with more detailed proposal next month

**New Business:**

- Ole, discussion about board involvement on referrals committee. Motions to assign board member to conference referral sub-committee, seconded. Discussion to follow.

\*amended to “motion to assign Heroin-Addict Advisor to the conference’s sub committee on referrals” motion passes.

There was a motion to close. Motion passes

**Next HAWS board meeting is Sunday, April 11<sup>th</sup>, 2021 at 9:30 am AZ time.**