



HAWS Minutes for 2/21/21

Keywords: Close AZFCU, Convention Report, Cart System

Meeting opened with the serenity prayer at 9:35 am.

Attendance

Mike L. (Phoenix, AZ), Adam D. (Phoenix, AZ), Melinda M. (Phoenix, AZ), Katie C. (Birmingham, AL), Chris G. (New Haven, CT) Pat B. (Rochester, NY), Aiden F. (Phoenix, AZ), Ole C. (Phoenix, AZ), Brandon H. (Birmingham, AL), Dalton L. (Birmingham, AL), John P. (Rochester, NY), Billy N. (Del Ray Beach, FL), Sara U. (Indianapolis, IN)

Tradition: Tradition 2 was read.

Previous minutes read

There was a motion to accept the previous minutes and the motion passed.

Treasurer's Report (Melinda M.)

- Prudent reserve: \$6,000
- Savings account: \$190.22
- Chase regular (new account): \$500
- Beginning balance: \$8,870.18
- Ending balance: \$6,418.24
- Paypal: 5,257.30
- Convention balance: \$16,570.22

Melinda M. said we are still waiting to hear from the IRS to decide their decision on our nonprofit status for our taxes from 2018. She has not heard from the conference at all in months and this is concerning because the board is financially responsible for their budget. She is still waiting to discuss broadening our trademark since Billy is already working with her on our issue with the book for sale. We cannot wire money from AZFCU to Chase, so we will have to find a solution to get with our former Treasurer Josh Q. and Faith to close that account because they must be present at AZFCU since they are the signers of that account. Melinda is waiting to get an address updated with Chase since they still have an old address on file, so we cannot get any information sent to us right now.

There is a motion to accept the report, seconded.

Webmaster Committee Report (Sara U.)

Sara said they are having to push back the launch of the new cart system until early March because the guy who has mainly built everything is out of town for the next couple weeks. Other than that, everything is going well.

Chips and Literature Committee Report (Katie C.)

Katie C. said we brought in \$2,250 last month. This is down 21% from last year. We are getting a lot of new customers. The startup kit chair was not doing anything, but they have a new person taking over soon.

Mainline (Aiden F.)

Aiden F. said we are now sending welcome emails out to all new subscribers that have around a 80% open rate and 40% click through rate. The open rate on current subscribers was 7.4% open rate and only a 1.1% click through rate. They did not do a DNO campaign last month, but the original campaign was sent out on a Sunday morning but did not yield the same results they had in December. They have decided to allow photos and graphics to be submitted for the time being but are imploring that it does not get over ran with photos. Aiden would like to hear about the starting of HA in your area to include that at the AZ convention workshop.

Structure and Bylaws Committee (Pat B.)

Pat B. said he met with Chris and a member from another fellowship to discuss liaison representation on the board meetings. He also met with Billy and Melinda to discuss things regarding treasury. These things will be brought up in new business. He attended the S&B conference committee. They are reviewing the service manual to look for any changes that may need to be made at the next conference. There were suggestions to change the terminology of certain members title and he has decided to leave it alone for now until the conference meets to allow the fellowship have those changes take place naturally.

Convention Chair (Chris G.)

Chris G. said everything is going well. The most recent focuses have been performing ore outreach and P.I. They have been putting together short videos to put on social media and revamping the information that is available on the flyers. They are still trying to reach out to the Atlanta area for continuing support because Covid had a hard impact in that area. The convention is trying to fill all open positions of the convention committee, marathon meeting time slots, and things like that with people that are local in Atlanta.

Haws Conference Liaison (Ole C.)

Ole C. said he has still not been to a conference. Dalton said they did meet but there were only 3 people in attendance. They have not scheduled another meeting yet.

Old Business

G suites needs a current federal filing papers which takes a while to get. Josh will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process)

Adam D. will resubmit blurb in the Mainline outreaching open positions including an advisor and 2 at large positions. (will remain but originally from January 2020, Update: new positions will be added to the blurb; 1 at-large, chairperson, vice chair, and secretary)

Tom makes a motion for the board treasurer to get back to the board with what the requirements will be to broaden our trademark to be more inclusive by the end of 2021, seconded, passes. (Originally presented June 2020). Melinda is waiting to hear back from Monica the Trademark lawyer. Billy makes a motion to take no action on this, seconded, passes.

Tom makes a motion to hire Monica to start writing letters in regard to the book for sale on Amazon that may infringe on our copyright, seconded. Aiden makes a motion to table, seconded, motion passes. Update: a vote was held, and it passes. Billy makes a motion to take no action on this, seconded, passes.

Mike L. appoints Adam as chair of an adhoc committee to look at restructuring and staggering term dates. Update: Mike revokes this.

Melinda M. makes a motion to put in place some type of checks and balances for the treasurer, seconded. Adam D. makes a motion to table this until Melinda and Pat can draft something having to do with this to be added to our bylaws. Update: Pat and Melinda present this for vote. Billy makes a friendly amendment to change the vice treasurer from a signer to an authorized user, Melinda accepts. Motion passes.

Pat B. will draft language for how liaisons will attend these meetings, as far as at the start of the meeting or throughout the entirety of the meeting. Ole makes a motion to accept these edits and additions to the bylaws, seconded. Pat makes a motion to table this, seconded, passes.

Ole makes a motion to restrict all Venmo uses, seconded. Billy makes a motion to amend this to include wording of "HA only accepts contributions of funds through designated official HA channels", seconded, passes. Amended motion passes. Melinda will send a referral to the conference to ask them to add this to the service manual.

Pat nominates Adam D. for chairperson, seconded. Motion passes.

Sara makes a motion to nominate Pat B. as secretary, seconded.

New business

Billy N. is now spear heading this. He has talked with Monica; we may need to relook at how we are doing this and get away from trademarks and focus on intellectual property. If there are members on the board that are not familiar with the difference, we need to spend the time to discuss this as a board. Monica is not available to do any work for us until at least March, but she also does not feel she is the right attorney for HA because even at her discounted rate we could not afford her. She is willing to recommend a new attorney that is at a smaller firm but is more used to working with clients that are more the size of HA. He would like to present the board next month with information between trademarks and intellectual property, so we understand the difference and also bring back some quotes from other attorneys so we can budget effectively.

Adam D. nominates Ole as vice chair, seconded, passes.

Adam D. nominates Brandon H. as an at large member, seconded, passes.

Motion to close our Arizona Federal Credit Union checking and saving accounts, seconded, motion passes.

Melinda M. makes a motion to remove Josh Quinn and Faith Mullender (Brewster) from all bank accounts, seconded, motion passes.

Melinda M. makes a motion for chips and lit to create a budget and a prudent reserve to be voted on next month, seconded, passes.

Pat makes a motion to create a second jobs duties and descriptions for the board, seconded, passes.

Pat makes a motion to make the convention chairperson a voting member of the board, seconded.

Adam D. makes a motion to table, seconded, passes.

There was a motion to close. Motion passes

Next HAWS board meeting is Sunday, March 14, 2020 at 9:30 am AZ time.