



HAWS Minutes for 1/10/21

Keywords: Approved Members, Chase Account, Cart System, Convention Walk-Through

Meeting opened with the serenity prayer at 9:35 am.

Attendance

Mike L. (Phoenix, AZ), Adam D. (Phoenix, AZ), Melinda M. (Phoenix, AZ), Katie C. (Birmingham, AL), Chris G. (New Haven, CT) Pat B. (Rochester, NY), Aiden F. (Phoenix, AZ), Ole C. (Phoenix, AZ), Brandon H. (Birmingham, AL), Dalton L. (Birmingham, AL), John P. (Rochester, NY), Billy N. (Del Ray Beach, FL), Sara U. (Indianapolis, IN)

Tradition: Tradition 1 was read.

Previous minutes read

There was a motion to accept the previous minutes and the motion passed.

Treasurer's Report (Melinda M.)

- Prudent reserve: \$6,000
- Savings account: \$190.22
- Beginning balance: \$10802.37
- Ending balance: \$8,870.18
- Convention balance: \$16465.22

Melinda M. said there is a discrepancy between the Chase accounts and QuickBooks because Adam D. did not need the \$500 that was sent to him to open the new Chase account and she has not had a chance to deposit it back into Chase. The new Chase account is now open, and we will now be sending the money from AZFCU to Chase. We will still need to work with the old signers on the account (Josh and Faith) to make sure we close the AZFCU account completely. The CPA was able to reconcile our books. Monica (CPA) said the way the convention account has been being used is not correct and we need to address that with the convention committee. They will need to start categorizing all transactions and get away from accepting funds from certain payment methods. The Venmo and Square accounts that the convention are using are in someone's personal name, which we cannot have. The letter from the IRS did come in and approved our non-profit status.

There is a motion to accept the report, seconded. There was a motion to amend the report to include the convention balance, seconded, passes. The new amended motion passes.

Webmaster Committee Report (Sara U.)

Sara said they had a meeting last Sunday that went well. The committee has a couple other members and are looking to fill a secretary position. They will continue to reach out for that position until it is

filled. They should have the new cart officially launched by the end of February. There will be a disclaimer placed at the top of the HAWS website letting members know that there is a new cart system in place. She will help any board committee set up a Drive to save all pertinent information, and she will work with each group individually to make sure that it doesn't get over run with non-useful information.

Chips and Literature Committee Report (Katie C.)

Katie C. said we brought in \$2,167 in chip sales last month. This is up from last year quite a bit. Our employee had to place her first order recently and everything went fine.

Mainline (Aiden F.)

Aiden F. said last month we had 13.4% open rate and a 2.9% click through rate. The DNO (did not open) had a 33.5% open rate on the second campaign. This was a large increase from months prior and they will try this again next month, sending out on a Sunday morning. They have a new content seeker in Oregon, and they have a nice pipeline of content now. The Mainline would like some of the board members to take part in their "shoot the breeze" portion. As part of the AZ convention Aiden may put on a Mainline workshop on the history of the committee.

Structure and Bylaws Committee (Pat B.)

Pat B. said he has developed a plan for liaison member and what order they share in our board meeting. He will present this in new business. He has spoken with Melinda about potentially adding a vice secretary for checks and balances. He will continue to work with Melinda to get the updated verbiage for spending limits.

Convention Chair (Chris G.)

Chris G. said everything is going nicely. They are figuring out more information about the program. Fundraising is still on hold because of the high Covid numbers. Chris will attend their next area meeting to ask if they would like to have a liaison at the World Convention meeting to help grow support again within the host city. They are wanting to get an updated list of delegates to help get support with members across the country. They are looking to fill the Friday night speaker.

Haws Conference Liaison (Ole C.)

Ole C. said they have not met but there is a scheduled meeting for next Sunday. He will update us with a report next month.

Old Business

G suites needs a current federal filing papers which takes a while to get. Josh will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process)

Adam D. will resubmit blurb in the Mainline outreach open positions including an advisor and 2 at large positions. (will remain but originally from January 2020, Update: new positions will be added to the blurb; webmaster, advisor, 3 at-large, chairperson, vice chair, and secretary)

Tom makes a motion for the board treasurer to get back to the board with what the requirements will be to broaden our trademark to be more inclusive by the end of 2021, seconded, passes. (Originally presented June 2020). Melinda is waiting to hear back from Monica the Trademark lawyer.

Mike L. appoints Adam as chair of an adhoc committee to look at restructuring and staggering term dates.

Tom makes a motion to hire Monica to start writing letters in regard to the book for sale on Amazon that may infringe on our copyright, seconded. Aiden makes a motion to table, seconded, motion passes. Update: a vote was held and it passes.

Tom makes a motion that the board expand its composition to include 1 additional non-heroin addict advisor, seconded. Ole makes motion to table this, seconded, motion passes. Update: a vote was held and it passes.

Melinda M. makes a motion to put in place some type of checks and balances for the treasurer, seconded. Adam D. makes a motion to table this until Melinda and Pat can draft something having to do with this to be added to our bylaws.

Pat B. will draft language for how liaisons will attend these meetings, as far as at the start of the meeting or throughout the entirety of the meeting. Ole makes a motion to accept these edits and additions to the bylaws, seconded. Pat makes a motion to table this, seconded, passes.

New business

Ole makes a motion to restrict all Venmo uses, seconded. Billy makes a motion to amend this to include wording of "HA only accepts contributions of funds through designated official HA channels", seconded, passes. Amended motion passes.

Pat nominates Adam D. for chairperson, seconded.

Sara makes a motion to nominate Pat B. as secretary, seconded.

Ole makes a motion to move our next board meeting to Sunday, February 21, 2021, seconded, passes.

There was a motion to close. Motion passes

Next HAWS board meeting is Sunday, February 21, 2021 at 9:30 am AZ time.