



HAWS Minutes for 12/13/20

Keywords: Approved Members, Chase Account, Cart System, Convention Walk-Through

Meeting opened with the serenity prayer at 9:35 am.

Attendance

Mike L. (Phoenix, AZ), Adam D. (Phoenix, AZ), Melinda M. (Phoenix, AZ), Katie C. (Birmingham, AL), Chris G. (New Haven, CT) Pat B. (Rochester, NY), Aiden F. (Phoenix, AZ), Ole C. (Phoenix, AZ), Brandon H. (Birmingham, AL), Dalton L, (Birmingham, AL)

Tradition: Tradition 12 was read.

Previous minutes read

There was a motion to accept the previous minutes and the motion passed.

Treasurer's Report (Melinda M.)

- Prudent reserve: \$5,997
- Beginning balance: \$12463.54
- Ending balance: \$10802.37

Melinda M. said she sent \$500 to Adam D. to open the new Chase account. We are waiting to hear from the IRS to approve our non-profit status, but the CPA has completed everything we needed for filing. The CPA also reviewed our Paypal account and said it is set up wrong, our books have not been reconciled since June of 2019 and our taxes were filed incorrectly in 2018. Melinda has been working with Monica (CPA) to figure out how to fix these things and was told it would cost us somewhere between \$750- \$1000. Monica can also do a quarterly audit for \$150 per quarter to make sure that our books are being reconciled correctly.

There is a motion to accept the report and the motion passes.

Webmaster Committee Report (Chris G.)

Chris G. said everything is going well. The current list of online meetings that is available on the website is not fully accurate, it seems that a small number of those meetings are still active, but the members of those meetings are not sending in updates on whether the meetings are active or not. The shopping cart system is done but has not been finalized just yet but should be soon.

Chips and Literature Committee Report (Katie C.)

Katie C. said we brought in \$630 from chip orders in the last month. We have only had 11 new customers this past month. Everything with her committee is going well.

Mainline (Aiden F.)

Aiden F. said last month we had 11.2% open rate and 2.8% click through rate. They have tried to change subject lines and other things to boost numbers, but they have not been successful yet. The committee had 2 vacated content seekers, but they have 1 filled and are still looking to fill the other.

Structure and Bylaws Committee (Pat B.)

Pat B. said he has drafted an amendment to the bylaws to include a dollar amount that any officer would have a specific amount of money they can spend without needing the board's approval to make sure that if expenses come up in between meetings they can be handled. After discussion he will make this more specific to the Treasurer and come back next month with the update.

Convention Chair (Chris G.)

Chris G. said they did a walk through with the hotel which that allowed them to see how the space would be set up. The most recent fundraising event had to be canceled because the meeting hall where it was being held was closed. There are fundraisers scheduled every month leading to the convention, so this recent cancelation is not detrimental. They made a \$2,000 hotel payment, bought some hoodies, and spent some money on the recently canceled event.

Starting balance: \$17,911.83

Ending balance: \$16,365.22

Haws Conference Liaison (Ole C.)

Ole C. said the conference has still not met and they do not currently have any meetings planned yet.

Old Business

G suites needs a current federal filing papers which takes a while to get. Josh will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process)

Adam D. will resubmit blurb in the Mainline outreaching open positions including an advisor and 2 at large positions. (will remain but originally from January 2020, Update: new positions will be added to the blurb; webmaster, advisor, 3 at-large, chairperson, vice chair, and secretary)

Tom makes a motion for the board treasurer to get back to the board with what the requirements will be to broaden our trademark to be more inclusive by the end of 2021, seconded, passes. (Originally presented June 2020). Melinda is waiting to hear back from Monica the Trademark lawyer.

Mike L. appoints Adam as chair of an adhoc committee to look at restructuring and staggering term dates.

Tom makes a motion to hire Monica (lawyer) to start writing letters in regard to the book sale (on Amazon), seconded. Aiden makes a motion to table, seconded, motion passes.

Tom makes a motion that the board expand its composition to include 1 additional non-heroin addict advisor, seconded. Ole makes motion to table this, seconded, motion passes.

New business

Melinda M. makes a motion to pay Monica (CPA) to review our books quarterly, seconded. Aiden makes a motion to amend this to engage Monica for 2 quarters to see the benefit, seconded, after discussion motion does not to carry. Pat makes a motion to call to vote, no second. Vote on the original motion that was made by Melinda M. passes.

Melinda M. makes a motion to have Monica (CPA) reconcile our books from June of 2019 until now and correct our Paypal which will cost us no more than \$1,000, seconded, passes.

Melinda M. makes a motion to put in place some type of checks and balances for the treasurer, seconded. Adam D. makes a motion to table this until Melinda and Pat can draft something having to do with this to be added to our bylaws.

Adam D. makes a motion to approve Billy N. as our non-heroin addict advisor, seconded, passes.

Adam D. makes motion to approve Sarah U. as the Webmaster, seconded, passes.

Pat B. makes a motion to approve Jon P. as the heroin addict advisor, seconded, passes.

Pat B. will draft language for how liaisons will attend these meetings, as far as at the start of the meeting or throughout the entirety of the meeting.

There was a motion to close. Motion passes.

Next HAWS board meeting is Sunday, January 10, 2020 at 9:30 am AZ time.