



## HAWA Minutes for 11/8/20

*Keywords: Chase account, Convention merchandise, Service resume*

Meeting opened with the serenity prayer at 9:48 am.

### **Attendance**

Mike L. (Phoenix, AZ), Adam D. (Phoenix, AZ), Melinda M. (Phoenix, AZ), Katie C. (Birmingham, AL), Chris G. (New Haven, CT) Pat B. (Rochester, NY), Aiden F. (Phoenix, AZ), Ole C. (Phoenix, AZ)

**Tradition:** Tradition 11 was read.

### **Previous minutes read**

There was a motion to accept the previous minutes and the motion passed.

### **Treasurer's Report (Melinda M.)**

- Prudent reserve: \$6,000.00
- Beginning balance: \$12689.80
- Ending balance: \$12463.54

Melinda M. said she was able to get added to the Chase account. She has not been able to log into the online access portal for Chase because she is waiting for her debit card. She went down to AZFCU with Adam, Josh, and Faith to remove Josh and Faith and add Adam, nothing came from that because the bank was asking for documents that we do not have. After discussion it was suggested to close AZFCU and handle all banking with Chase. She updated the AZCC filings that were behind for the last 2 years. The letter from the IRS was sent to the CPA and the CPA is saying that the 501c3 is not filed correctly. The CPA recommended we contact an attorney to help us with that. Melinda will contact attorneys for more information and pricing.

There is a motion to accept the report and the motion passes.

### **Webmaster Committee Report (Chris G.)**

Chris G. said there is nothing new to report. They are still making regular updates to the site. They have been working closely with the convention committee to update all convention related information.

### **Chips and Literature Committee Report (Katie C.)**

Katie C. said there was \$1,607 last month. This is still just above half of where our sales were at last year. They now have a new start-up kit chairperson. She will be working with the webmaster committee to help with the new shopping cart system.

### **Mainline (Aiden F.)**

Aiden F. said last month they had a 11.1% open rate and a 2.6% click through rate. The resend campaign had a 4.1% open rate and a 1.1% click through rate. This is continuing the same trend that has been going on the last several months. He sent a text to Adam D. when he started his position, since there was no history of it through the attendance or minutes, this is March 2017.

### **Structure and Bylaws Committee (Pat B.)**

Pat B. said there is nothing new to report. He was able to get the additions that were asked of him completed during last month's meeting, everyone has already reviewed these.

### **Convention Chair (Chris G.)**

Chris G. said it is going amazingly well. They have confirmed speakers and have deadlines set up for purchasing tickets for flights for them. They are producing different types of outreach content depending on the platform it will be used on (online, sober livings, etc.). They have taken down all previous registration platforms. There is now a new registration form up and available on the HAWS website. There is a QR code image that will be used at their fundraisers. They now have a new hotel link that is also available on the HAWS website.

### **Haws Conference Liaison (Ole C.)**

Ole C. said that Dalton was able to get him added to their group chat for this committee. They are not currently meeting and do not have one scheduled.

### **Old Business**

G suites needs a current federal filing papers which takes a while to get. Josh will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting in July 2019, still in process)

Adam D. will resubmit blurb in the Mainline outreaching open positions including an advisor and 2 at large positions. (will remain but originally from January 2020, Update: new positions will be added to the blurb; webmaster, advisor, 3 at-large, chairperson, vice chair, and secretary)

Aiden makes a motion to be granted \$322.70 to print 25 issues of the Mainline book they have created to be shipped to a few areas across the U.S. to test the response, seconded, passes. (from previous minutes). Chris motions to remove this from the table, seconded, passes.

Tom makes a motion for the board treasurer to get back to the board with what the requirements will be to broaden our trademark to be more inclusive by the end of 2021, seconded, passes. (Originally presented June 2020)

There is a formal motion for Adam D. to take the signer position for the prior Chips and Literature Chair at AZFCU. The motion passes. (from previous meeting in September 2020. Update: there is a scheduled meeting at the bank on October 24, 2020).

Pat B. makes a motion to elect Brandon H. as a voting at large member, seconded, after discussion it was decided that this would be for the position that is to start in February of 2021 with him having the option to start fulfilling his position now or waiting until February, motion passes.

### **New business**

Mike L. appoints Adam as chair of an adhoc committee to look at restructuring and staggering term dates.

Melinda makes a motion to close AZFCU and open our primary bank with Chase, seconded, passes.

Adam D. makes a motion for Melinda to get quotes from 3 lawyers within 5 days for pricing on updating our IRS paperwork, seconded, motion passes.

Adam D. makes a motion for Melinda to send the questions form the CPA to Tom and Chris, so they can get them responded to tonight and sent back to the CPA.

Adam D. makes a motion for William D. to join us for our next meeting, who is interested in our non-heroin addict advisor position, seconded, passes.

Tom makes motion that the board approves Brandon H. to start his service immediately and it does not affect his defined term, seconded, motion passes.

Tom makes a motion to hire Monica to start writing letters in regard to the book sale, seconded. Aiden makes a motion to table, seconded, motion passes.

Tom makes a motion that the board expand its composition to include 1 additional non-heroin addict advisor, seconded. Ole makes motion to table this, seconded, motion passes.

There was a motion to close. Motion passes.

**Next HAWS board meeting is Sunday, December 13, 2020 at 9:30 am AZ time.**