



## HAWS Minutes for 12/08/19

*Keywords: Paypal, Open Positions, Password manager, Producing literature*

Meeting opened with the serenity prayer at 9:33 am.

### **Attendance**

Mike L. (Phoenix, AZ), Faith M. (Phoenix, AZ), Ole C. (Phoenix, AZ), Melinda M. (Phoenix, AZ), Josh Q. (Phoenix, AZ), Chris G. (New Haven, CT), Adam D. (Phoenix, AZ), Pat B. (Rochester, NY), Tom H. (Atlanta, GA), Jonathon W. (Atlanta, GA)

**Tradition:** Tradition 12 was read.

### **Previous minutes read**

There was a motion to accept the previous minutes and the motion passed.

### **Treasurer's Report (Josh Q.)**

- Prudent reserve: \$6,000.00
- Beginning balance: \$17,543.51
- Ending balance: \$15,494.36

Josh Q. said he received a check from the IRS from the filing fees he paid when he updated the filing paperwork. He thinks that it is because we have members that are off the board now that were on it when the filing was originally made in 2015. He may need to contact an accountant to help clear this up. He will bring pricing next month if that is what he needs. Adam spoke with Paypal and was informed that we can remove Paul F. from the account with a death certificate. The concern that Josh has with this is that we only have 2 days from today to complete this. He also said that he does not believe that Paul used HAWS EIN and just used his social security number. He suggested that we just set up a new Paypal account with all the correct information and a new personal signer.

Motion to accept, motion passes.

### **Webmaster Committee Report (Chris G.)**

Chris G. said that he is now able to access the HAWS webmaster email. Everything that was requested; meeting lists, times, etc. has now been updated. He made some updates to the HAWS website as far as logo usage and updated the upcoming conference information. He has tried to gather a committee but has faced some challenges with keeping them engaged in the work and feels that he has been having to handle things on his own for the most part. He will be reaching back out to the fellowship for more support in hopes he can get more members on his committee. He sent an email to the women of "Pussy Riot" but never heard back, so until we hear from them the meeting is listed with an abbreviated name. He has been receiving a lot of emails from members who have started new meetings and wondering

when the meeting will be listed online. He will begin to gather their meeting information to get everything listed online.

#### **Chips and Literature Committee Report (Faith B.)**

Faith said that Jocelyn (employee) said that she is currently doing about 5-7 hours of work each week to fulfill all chip & lit orders, which is compared to the 2-4 hours we initially thought the job would be. She thinks that an increase in pay would be in our best interest to keep her. Sales over the last year continue to increase significantly. Mark P. officially stepped down from startup kits chair and Corey C. has taken over. He now has everything he needs to start sending new startup kits out.

#### **Mainline (Aiden F.)**

Not present; no report. Chris (webmaster) said that on the HAWS website the mainline link does not work. They are trying to correct the problem but wanted to let Aiden know

#### **Structure and Bylaws Committee (David S.)**

Not present; no report.

#### **Convention Chair (Jonathan W.)**

Jonathan said they have \$10,046.45 in the bank account with \$300 in cash from their sweatshirt fundraiser. They have received 5 registrations total. They are having a north GA unity event coming up that they will be pushing registration at. Pre- reg is currently \$40.

#### **Conference Committee Liaison (Dalton L.)**

Not present; no report.

#### **Haws Conference Liaison (Faith M.)**

They are still waiting on conference approved literature from the subcommittees so they can get it listed online. They are looking into a referral form to put on the website so it can be sent to the vetting board to send to the subcommittees. There is currently no budget for this upcoming conference. They will be reaching out to Josh (treasurer) to put one together. Faith will submit a reminder to them to get a budget put together by the end of the year.

#### **Old Business**

G suites needs current federal filing papers which takes a while to get. Josh will submit the request and let us know when he has received it so it can be submitted to Google. Will set up domain name email addresses when the G suites is completed. (from previous meeting)

Josh has a draft of a numbering list for meetings. It includes a 3-digit country number, 4-digit area number, and 4-digit meeting number. The numbers will be in consecutive order. He will continue working on this with Melinda and have it ready to present it at the next conference. Chris (webmaster) said we currently have a numbering system from when the meeting was uploaded, he will send to Josh to review. (from previous meeting)

Aiden makes a motion that the Secretary drafts a referral to create what the criteria should be for creating a meeting name. Motion seconded. Motion was spoke against. Motion to table the motion. Motion seconded, motion passes. (from previous meeting)

Adam D. was not able to get pricing on password manager tools and will get that information next month. Ole said they discussed that at AZ Area meeting and suggested he reach out to a member in AZ. Jonathan suggested "One Password" or "Last Pass."

Adam D. will resubmit blurb in the Mainline outreaching open positions.

Aiden was able to get pricing on several meeting space options; however, he is not in attendance to answer questions about leasing terms. Will continue discussion next month.

### **New business**

Faith motions to increase Jocelyn's pay from \$75 to \$100 weekly for chips & lit. fulfillment. Motion seconded. During discussion Josh recommends we back date this to December 1<sup>st</sup> to make up for the 2 weeks of pay she has received already. Adam makes an amendment to \$125 per week which was accepted by Faith. Motion passes.

Josh Q. makes a motion to vacate David S. both co-chair and structure and bylaws. Motion seconded, motion passes.

Josh Q. makes a motion to move Ole from his at-large position to the co-chair position. Motion seconded, motion passes.

Josh Q. makes a motion to reserve AZ Co-Work meeting space to test it out from 9:30- 11:30 AZ time for our January 12th meeting. Motion seconded, motion passes.

Adam makes a motion to have a new Paypal account set up with Faith as the signer with HAWS EIN being the primary listing. Motion seconded, motion passes.

Chris was able to attend the AA GSO summit and thinks after speaking with members from several other fellowships that HA really needs to start looking into printing more literature to sell to the fellowship. He will write some draft referrals to bring to our next meeting so we can start considering a referral to the conference. He found that other fellowships seem to be doing a lot more outreach with the public that is funded largely in part through their publishing and sales of literature.

Josh makes a motion to increase literature cost to \$.40 to balance our overhead with distribution. Motion seconded. During discussion Chris had a concern that it seemed like too much money for pamphlets and suggested we look into a way to decrease cost instead of increasing sales price. Josh rescinds motion. Faith and Melinda will continue to look into ways to decrease our cost.

Adam brought up that there is a book currently being sold that may infringe on the Heroin Anonymous name. He will reach out to the trademark lawyer to ask his opinion on this matter and contact him for his opinion and bring it back next month.

Motion to close. Motion passes.

**Next HAWS board meeting is Sunday, January 12, 2020 at 9:30 am AZ time.**