



HAWS Minutes for 7/8/2018

Keywords: Chips and literature employee, HAWS meeting location

Meeting opened with the serenity prayer at 9:45 am.

Attendance

Meagan (Birmingham, AL), Chris G. (Phoenix, AZ), Josh Q. (Phoenix, AZ), Ole C. (Phoenix, AZ), David S. (Phoenix, AZ), Paul F. (Portland, OR), Melinda M. (Phoenix, AZ), Robert W. (Austin, TX), Bryan L. (Toledo, OH), Faith M. (Phoenix, AZ), Ian F. (Phoenix, AZ), Alan W. (Phoenix, AZ), Ali B. (Phoenix, AZ), Jason S. (Phoenix, AZ)

Tradition: Tradition 7 was read.

Previous minutes read

There was a motion to accept the previous minutes and the motion passed.

Treasurer's Report (Josh Q.)

- Prudent reserve: \$6000.00
- Beginning balance: \$13,904.11
- Ending balance: \$11,616.91

There have been 2-3 conference reimbursement requests that were immediately processed.

There is a motion to accept the report. The motion passes.

Webmaster Committee Report (Meagan F.)

Everything is going well. Meagan may not be available for next month's HAWS meeting but she is trying to find person to represent her committee.

Chips and Literature Committee Report (Faith B.)

Faith gave 100 startup kits to Mark P. for distribution.

There was some response to Chips and Lit Chair Mainline entry. Katie M. is here to potentially be paid to do our shipping. Sales are up 55% from last year and the shipping is unsustainable on a member volunteer basis. Alan W. is also here to potentially run for the Chips and Lit Chair position.

Writing Committee (Ian F.)

A list was read of the documents that are being submitted to the delegates from the Writing Committee.

Structure and Bylaws Committee (David S.)

No report.

Convention Chair (Paul F.)

We have 72 registrations and 26 banquets have been sold, we need to sell 24 more.

We've raised \$8,357.12 and we have three more fundraisers lined up in Portland.

We have 155 room nights booked at the hotel. Room nights for hotel contract are complete.

We are in the process of completing the logo and art work and will be ordering merchandise within the next two weeks.

We are in the process of outreaching to all treatment centers in our area.

We are in the process of finalizing the format for the convention.

Conference Chair (Sharmyn T.)

Several committees have submitted statements of purpose. The Writing committee has submitted various pamphlets. The finance committee submitted guidelines. The service manual has been submitted. All submissions will be sent to the delegates before the conference.

Old Business

Chips and Lit chair: There is an in-depth discussion about whether it is time to hire an individual to perform our chips and literature shipping rather than maintaining the position as a normal volunteer service commitment. A motion is made to hire Katie for \$75 per week to do all shipping, receiving, and storage. The motion passes. Josh, Katie, and Faith, will need to look into how to deal with payment (contractor/employee status, etc). Katie and Faith will begin the process of Katie doing all shipping.

Ole will inquire about the conference room at his work, and Chris will follow up about Jason's office location.

Chris should brainstorm a 10-15 minute presentation to update the conference on the progression, current state, and future of the HAWS board.

New business

There was a motion to close and the motion passed.

Next HAWS board meeting: Sunday, August 12th, 2018 at 9:30 am AZ time.