



## HAWS Minutes for 6/10/2018

*Keywords: Chips and literature chair replacement, Conference materials, Conference committee travel reimbursement*

Meeting opened with the serenity prayer at 9:45 am.

### **Attendance**

Meagan (Birmingham, AL), Chris G. (Phoenix, AZ), Josh Q. (Phoenix, AZ) Adam D. (Phoenix, AZ), Mike L. (Phoenix, AZ), Ole C. (Phoenix, AZ), David S. (Phoenix, AZ), Tim K. (Saint Charles, MO), Paul F. (Portland, OR), Melinda M. (Phoenix, AZ), Robert W. (Austin, TX), Bryan L. (Toledo, OH), Faith M. (Phoenix, AZ), Ian F. (Phoenix, AZ)

**Tradition:** Tradition 6 was read.

### **Previous minutes read**

There was a motion to accept the previous minutes and the motion passed.

### **Treasurer's Report (Josh Q.)**

- Prudent reserve: \$6000.00
- Beginning balance: \$11,631.91
- Ending balance: \$13,904.11

There was a motion to accept the treasurer's report and the motion passed.

### **Webmaster Committee Report (Meagan F.)**

No report other than that everything is going great!

### **Chips and Literature Committee Report (Faith B.)**

Faith would really like the board to find a replacement for her commitment by next month. She is working on some guidelines/bylaws. She recently put in a chip order. She hasn't had any weird shipping fees since last time HAWS met. The startup committee had a problem where they incorrectly shipped kits so they were returned but this is being dealt with.

There is discussion about how to quickly move this position to someone else. Robert is looking into people who may be interested in his area. Chris will make sure Aiden gets the information out in the Mainline ASAP.

### **Writing Committee (Ian F.)**

Ian is getting things together for the delegates at the end of the month. He talked to Aiden and he would like more content for the Mainline. Some of the submissions are too long for the Mainline.

Mike asks Ian to send the HAWS board a list of the material that will be ready for the delegates.

### **Structure and Bylaws Committee (David S.)**

No report.

### **Convention Chair (Paul F.)**

There was \$1,200 raised last month: \$500 from Portland and \$700 from Phoenix.

They have \$7,204 so far. They're trying to reach \$13,000.

They have 61 registrations. They need 39 more registrations to get to the place where they're going to break even. There are 105 room nights booked so they need 50 more. They've booked about half of the banquets. They are filling some more positions that are important now.

Ian brings up that Prescott has some money to give to the convention. Ian and Paul will coordinate this transfer after the meeting.

### **Conference Chair (Sharmyn T.)**

David S.: The deadline is the end of June for all of the submission material. They're going to build the delegate mailing packet which will include everything that they know will be brought onto the floor.

They're still working on how to do registration.

Half of the AV was paid for.

We were budgeted for two advisors but only one was able to go. Meagan is the IT subcommittee chair so they will use his part of the budget for her.

David mentions that we are currently unclear on how to deal with payment for conference committee members travelling to Portland. There is a discussion and it is urged that individuals pay for themselves and request reimbursement from the treasurer.

### **Old Business**

There was a brief discussion about conference IT. David is hoping to have a laptop set up with a camera so that people can log in and hear the conference, although there will not be two-way communication.

### **New business**

There was a motion to close and the motion passed.

**Next HAWS board meeting: Sunday, July 8<sup>th</sup>, 2018 at 9:30 am AZ time.**