



HAWS Minutes for 5/20/2018

Keywords: Chips and literature chair stepping down, meeting location change, advisor and at-large elections, conference budget, convention fundraising

Meeting opened with the serenity prayer at 9:45 am.

Attendance

Adam D. (Phoenix, AZ), Mike L. (Phoenix, AZ), Ole C. (Phoenix, AZ), Meagan (Birmingham, AL), Jason S. (Phoenix, AZ), Josh Q. (Phoenix, AZ), David S. (Phoenix, AZ), Chris G. (Phoenix, AZ), Tim K. (Saint Charles, MO), Paul F. (Portland, OR), Melinda M. (Phoenix, AZ), Robert W. (Austin, TX), Bryan L. (Toledo, OH), Faith M. (Phoenix, AZ)

Tradition: Tradition 5 was read.

Previous minutes read

There was a motion to accept the previous minutes and the motion passed.

Treasurer's Report (Josh Q.)

- Prudent reserve: \$6000.00
- Beginning balance: \$12,080.52
- Ending balance: \$11,631.91

We got the logo trademark filed and paid for.

The lease is ready for the new meeting place (lease is for 1 year, \$1 per month). Josh will send Chris the meeting place information.

Treasurer's report was passed.

Webmaster Committee Report (Meagan F.)

The web site is updated with conference and convention information. The Webmaster committee will soon begin reaching out to individuals to register for the convention.

Chips and Literature Committee Report (Faith B.)

Faith would like to step down from her position. She asked that HAWS outreach for the position. Mike will contact Aiden to advertise the position in the Mainline.

Written report from Faith: "Chip orders seem to have doubled in the last 6 months. I think I've reported this before but it has really blown up. (Whoever takes over should be able to commit to a weekly committee in my suggestion to fill chip orders, take inventory, respond to emails, check the PO box, etc. We were getting by on utilizing the committee for large packing parties, inventory and group conscience decision making.)

USPS is charging us \$3 on most of the orders going out under a rate discrepancy. I've contacted both USPS and PayPal to figure out why this has started to occur. USPS basically said flat rate is not flat rate and if the package weighs over "x" amount we incur a fee. Hopefully whoever takes over can push this a little further because we follow the weight rules and still get the fees.

The items we ordered last month has significantly helped with organization. We purchased wall-hanging shoe racks to put key tags in for 11-40 years instead of the stacked Tupperware they were in before which makes them more accessible and speeds up packing. Also purchased another set of plastic drawers to store all of the bags used for orders."

There are no formal guidelines for the chips and literature committee. Faith is writing guidelines now.

Writing Committee (Ian F.)

No report.

Structure and Bylaws Committee (David S.)

David has not taken any action on updating the bylaws or guidelines. He would like to get back to this after the conference because much of the structure will change.

Convention Chair (Paul F.)

They have had some changes in their committees.

The fundraising committee has raised about \$900. They have decided, however, that they are not part of the convention committee and are not going to donate money to the convention.

Thus, they have a new fundraising chair.

There have been 51 registrations so far and 71 hotel room night reservations, which is about half of what is written in the contract.

They have a total of about \$5,091 in their bank account.

Speakers were finalized: Tiffany from St. Louis, Chris from San Diego, Eric and Tabatha from Phoenix.

Conference Chair (Sharmyn T.)

David S.: There are at least 13 states with delegates. They are working on a list of topics for the conference and they will bring it to HAWS.

They are working with Portland to get set up for the conference logistics but most details are finalized.

Old Business

David motions that the conference committee is budgeted \$6,000 (AV=\$450, hotel space=\$1170, member travel=600 per person * 7 people=\$4200, unforeseen funds=\$120). The motion was seconded.

There is a lot of discussion about money concerns. David mentions that there will be registration money that comes back to HAWS.

The motion passes.

David agrees to investigate remote access technology for the conference.

Tim and Robert read their service resumes and are asked questions.

Robert fills the advisor position and Tim fills the at-large position.

The new meeting place is located at 7575 E Redfield Rd, Suite 235, Scottsdale, AZ, 85260.

New business

There was a motion to close and the motion passed.

Next HAWS board meeting: Sunday, June 10th, 2018 at 9:30 am AZ time.