

# 2021 HEROIN ANONYMOUS WORLD SERVICES CONVENTION

## BIDDING GUIDELINES

Last Edited: 4/24/2018

- 1) Any Area wishing to host the Heroin Anonymous World Convention (HAWC) must submit all bidding communications in writing to Heroin Anonymous World Services (HAWS) who will share these communication with the Heroin Anonymous World Conference Committee.
- 2) The former Convention Committee, the chairperson of the HAWS, and its members, are available to aid you in preparing your bids.
- 3) The convention should rotate from area to area. It should not return to the same area during any 4-year period, which may be adapted by the Heroin Anonymous World Conference in the future.
- 4) The organization of the bid and the contacting of organizations (i.e. local tourist or convention venues) should start as soon as your area/city decides to bid to be the host.
- 5) Completed convention bids must be submitted to the HAWS board on or before June 24<sup>th</sup>, 2018 by e-mailing them to the conference committee at hawsconferencechair@gmail.com. Delegates from the bidding area will carry the bid to the conference floor and be responsible for presenting it to the conference. A decision will be made by the HAWS Conference Delegates on or before Thursday, August 30<sup>th</sup>, 2018.
- 6) Be prudent in the amount of fellowship money spent on your presentation - content will be more effective.
- 7) Each area should obtain written bids from 3 different hotels in their area.
- 8) A bid can be placed by completing the 2021 HA World Convention Bid Application.
- 9) All bids from host city/area/region must submit budgets reflecting attendance of three possible number of paid registrants (example: 600, 900, 1200).
- 10) All areas submitting bids to host the HAWS Convention should also put forth a slate of at least three (3) nominations, with a minimum of two (2), for the Convention Chairperson position. This list of candidates should be ratified by the area submitting the bid.