



## HAWS Minutes for 4/9/2017

**Keywords:** 2018 world convention, concerns about heroinanonymous.com, startup committee changes, vacant writing chair, 2020 convention bids, convention to occur every 2 years, aweber approved for bulletin committee

Meeting opened with the serenity prayer at 9:45 am.

### **Attendance**

Jason S. (Phoenix, AZ), Chris G. (Phoenix, AZ), Mike L. (Phoenix, AZ), David S. (Phoenix, AZ), Josh Q. (Phoenix, AZ), Meagan F. (Birmingham, AL), Ian F. (Prescott, AZ), Izzi R. (Las Vegas, NV), Claire F. (Portland, OR), Satia M. (Portland, OR), Ole C. (Phoenix, AZ), Paul F. (Portland, OR)

### **Previous minutes read**

Motion to accept with minor corrections. Motion passes.

### **Treasurer's Report (Josh Q)**

- Prudent reserve: \$6,000
- Beginning balance: \$874.86
- Ending balance: \$2744.47

### **Webmaster Committee Report (Meagan F.)**

Would like the convention committee to give the webmaster instructions on what they would like posted to the convention section of the HAWS website.

Concerns are expressed that heroinanonymous.com (unaffiliated with the program of Heroin Anonymous) may be inadvertently receiving donations meant for Heroin Anonymous. Will look into the current trademarking of Heroin Anonymous.

### **Chips and Literature Committee Report (Faith B.)**

The Startup Kit Subcommittee gave the following report: From now on, they'll be sending a monthly report to HAWS. They were asked to include content in the autoreply e-mail, and the letter provided with the startup kit, about the importance of donating to the fellowship once meetings are established so that sending out startup kits is sustainable. Also, the return address for startup kits needs to be changed. Lastly, they are assembling a subcommittee to work on following up with orders three months after they've been sent

A chips and literature committee has been established. The bundles are already a popular order. There is a problem with the tracking inventory feature on PayPal is in the process of troubleshooting.

### **Writing Committee (Claire F.)**

Claire F. steps down from this commitment. This position should be outreached. The Mainline representative will seek information for, and provide, a mainline entry for outreaching the position.

### **Structures and Bilaws Committee (David S.)**

Although there was no report, information was given about the conference (see below).

### **Convention Chair (Paul F.)**

The first convention meeting was held. The guidelines were read to gain a better understanding of the structure of the convention and its commitments. They had elections and elected all of the positions except a few small subcommittees. Everyone in Portland is very excited about the convention.

The hotel contract is under way. The new hotel liaison is meeting with the hotel to finalize it. Many people would like to do child care so they are looking into what is required. They would like to hold a Sunday brunch. The convention schedule is getting clearer so that the hotel contract can be completed. It is similar to the first convention.

The IT chair is also doing the registration position. He is currently creating the platform for online registration. When the contract completed, the hotel provides a web site link for booking rooms.

Some artists are interested in submitting designs for the theme/design. There is a contest in Portland for a convention logo that ends on May 14<sup>th</sup>.

A fundraising committee is formed. Their goal is to raise \$5,000 for the convention. They would like some seed money to use a local venue for fundraisers.

The convention committee would like to place an announcement in the mainline.

David S. reminds the convention committee that a HAWS account signer must sign the hotel contract.

Josh Q. (treasurer) would like to make a budget for the next fiscal year and invited the treasurer of the convention committee to join him.

### **Conference Chair (Sharmyn T.)**

Report from David S.: Working closely with the conference committee. Would like to begin creating an agenda for the conference. Thinking of holding 2 or 3 different call-in times dependent upon which time-zones people are calling from. The conference will be officially recognizing all of the areas that choose to participate.

### **Old Business**

Josh motions to vote Claire into the at-large member position. Motion passes.

Logo and trademark information: Josh Q. and Chris G. will get together to figure out how to get the logos trademarked.

From the previously tabled motion about whether to give the next conference bid to Atlanta: No. Josh Q. motions for bids to be requested before the conference (August, 2018) and the final decision to be

made at the 2018 conference (by the conference). HAWS should send out reminders about submitting bids for the next convention (3-4 months prior to the conference). Motion passes.

**New business**

David motions to have a HAWS convention every 2 years. Seconded. Motion passes. Therefore, the HAWS convention after next will be in 2020 and the bid request process should begin in the near future to be voted upon at the upcoming conference.

Satia M. suggests that the bulletin committee be allowed to use Aweber for the Mainline distribution. Josh Q. makes this a motion and the motion passes. The bulletin committee chair will contact the HAWS treasurer for payment details.

**Next HAWS board meeting: Sunday, April 21<sup>th</sup>, 2017 at 9:30 am at AZ time**